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**MINUTES OF THE 27<sup>TH</sup> MEETING OF THE INTERDEPARTMENTAL  
LIAISON GROUP ON RISK ASSESSMENT**

**6 JUNE 2002 AT THE ROYAL ACADEMY OF ENGINEERING, 29 GREAT  
PETER STREET, LONDON, SW1P 3LW**

**Present**

<b>Paul Davies</b>	<b>HSE (Chair)</b>
<b>Edgar Black</b>	<b>DEFRA</b>
<b>Adrian Sayce</b>	<b>CAA</b>
<b>Stephen Creigh-Tyte</b>	<b>DCMS</b>
<b>Mike de Silva</b>	<b>DH</b>
<b>Mary Grafton</b>	<b>DH</b>
<b>Mark Courtney</b>	<b>CO</b>
<b>Chris Butler</b>	<b>HMT</b>
<b>James Foreman-Peck</b>	<b>HMT</b>
<b>Barbara Richards</b>	<b>FSA</b>
<b>Clinton Nield</b>	<b>HO</b>
<b>Margaret Davies</b>	<b>DTLR</b>
<b>Jimi Irwin</b>	<b>EA</b>
<b>Greg Marshall</b>	<b>MoD</b>
<b>Vincent Jubb</b>	<b>DfES</b>
<b>Paul Crowther</b>	<b>DfES</b>
<b>Tim Chronnell</b>	<b>DWP</b>

**Apologies**

<b>Andrew Keith</b>	<b>DfID</b>
<b>Havard Prosser</b>	<b>NafW</b>
<b>Andy Bishop</b>	<b>SE</b>
<b>Rebecca Bowden</b>	<b>DTI</b>
<b>Bruce Bebbington</b>	<b>HO</b>
<b>Simon Pollard</b>	<b>EA</b>

**Guests**

<b>Hugh Pullinger</b>	<b>CO</b>
<b>Jeremy Hotchkiss</b>	<b>CO</b>
<b>Sally Williams</b>	<b>CO</b>

## **ILGRA Secretariat**

**Tony Bandle**  
**Robert Wellens**

**HSE (Secretary)**  
**HSE (Minutes Secretary)**

## **Advisors**

**Laurence Golob**  
**David Rickwood**  
**Elsie Cassin**

**HSE**  
**HSE**  
**HSE**

### **ITEM 1: Introductions**

1.0 The Chair welcomed members and introduced substitutes, guests and new members: Paul Crowther, DfES; Vincent Jubb, DfES; Tim Chronnell, DWP; Jimi Irwin, EA; Tony Bandle, Secretariat. The Chair noted that all papers now indicate their openness status, and that the Secretariat aimed to put the agenda, papers and minutes on the website within 8 weeks of the meeting. The Chair proposed that attention should be focused in particular on two agenda items, the PIU Report and the ILGRA Third Report; both relate to the way forward on risk and Governmental risk management. The Chair also informed members that the ILGRA Newsletter was now available and would be distributed at the meeting.

### **ITEM 2: Minutes of ILGRA Meeting on 2 November 2001 and Matters Arising**

2.0 The minutes had been circulated to members on 4 December 2001. The minutes were agreed as a true record.

2.1 The ILGRA Paper on the Precautionary Principle, "*The Precautionary Principle: Policy and Application*" was due to be published on 6 June 2002 on the ILGRA website (confirmed as now published, web ref: [www.hse.gov.uk/aboutus/meetings/ilgra/pppa.htm](http://www.hse.gov.uk/aboutus/meetings/ilgra/pppa.htm)). Publication had been authorised by the Deputy Prime Minister. The Chair took the opportunity to recognise the major contribution made by Robin Foster to this paper and more generally to the work of ILGRA. Robin has stood down from ILGRA on transfer to the Directorate of Railway Policy in HSE.

2.2 The Chair raised two issues which could not be cleared at the meeting because no representative from the DTI was present. The first was action point 2 from item 3 that OST, with assistance from HSE, would "consider arranging a workshop for Departments to pool ideas for the development of training for Policy and Scientific Advisors dealing with risk". The Chair wanted to know how OST had taken this forward as this was an important issue that needs to be done collectively.

**Action: HSE to contact DTI/OST to check on the position.**

2.3 The second concerned OST's planned Workshop on Communication of Science Policy to the Media mentioned in the Current Developments Paper –

ILGRA/JUN02/03. The Chair was unsure whether this proposed workshop linked with work HSE and others were doing to produce a guide on risk on risk communication. HSE confirmed that it was not linked directly, but that it planned to liaise with the OST about the workshop. HSE also confirmed that the OST had expressed an interest in being involved with the HSE project.

2.4 An update was provided by David Rickwood on the Guide to Risk Communication. The report had undergone a lot of redrafting since the last ILGRA meeting and was nearing completion. The Chair pointed out that there was some scepticism about the Royal Society's Code of Conduct which also deals with this subject and that there needed to be a concerted effort to involve the public and the media in risk communication, rather than regarding them purely as recipients of information. The Chair considered that it would be beneficial if HSE and OST were to work together in this area.

**Action: HSE to contact OST to discuss cooperation.**

**ITEM 3: Report on Departments' and Agencies' Published Risk Management Frameworks (ILGRA/JUN02/01)** *withheld, Exemption 2 of the Code of Practice on Access to Government Information.*

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**ITEM 4: PIU Report – ILGRA/JUN02/02** *withheld, Exemptions 2 and 10 of the Code of Practice on Access to Government Information, information will soon be published.*

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**ITEM 5: ILGRA Third Report to Ministers** *withheld, Exemption 10 of the Code of Practice on Access to Government Information, information will soon be published.*

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**ITEM 6: AOB and Date of Next Meeting** *withheld, Exemption 10 of the Code of Practice on Access to Government Information, information will soon be published.*

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