

Appendix to HELA paper xxx:

Revision of Local Authority Circular 67/1 (Revision 3)

1. **Outline timetable** for revising LAC67/1 rev 3.

Approximate timing	Activity
11 October	HELA Meeting
12 to 19 October	Start & Finish Group membership agreed
19 October to Mid-November	1. Meet & agree the areas to be revised, agree delegation & distribution of tasks 2. Carry out task and agree any need for meeting in Mid November 3. Circulate collated proposals for change
Mid November	Reconvene if necessary and agree the changes carried out to 67/1
Mid November to end of December	Consult with relevant stakeholders on the changes.
1st week of new year 2007	Agree any alterations following consultation
Mid January 2007	Advise LAs of changes to take effect from 1/4/07

2. **Issues** to be reviewed based on feedback from Local Authorities:

Issue	Need to action?
1. The need to include FIT3 initiatives in 67/1	Yes
2. Make indicative examples more relevant to LA work	Yes
3. Clarify interventions for medium risk premises	Yes
4. Clarification on when to revisit and whether to re-rate at the time	Yes
5. Further clarification on the scoring used on the 'public risk' rating	Yes
6. Include better examples of how to score premises after FIT3 intervention	Yes
7. Whether to separate the 67/1 scoring system from 67/1 model completely, or replace it with the HSE Risk Control Indicator System.	Not at this time. It would be desirable to change the rating system in the future but this would be a major change and outside recommendations and scope by agreed by HELA. Software companies & LAs would

	need 8 month+ to alter software & inspection paperwork
8. Any other issues raised by task and finish group members	To be decided by group