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<b>Exempt Material: None</b>	

## **Section 18 HSWA guidance - update**

### Issue

1. The review of the guidance for enforcing authorities under Section 18 of the Health and Safety at Work Act is now at the stage where it could be piloted or shadowed within selected LAs and sections of HSE. This would enable the development of the guidance to be completed and would test its fitness for purpose in practice with enforcing authorities. A copy of the latest draft of the revised guidance is attached to this report.

### Recommendation

2. HELA is invited to approve the proposals outlined in this report to shadow the revised Section 18 guidance within a number of enforcing authorities as an essential precursor to national implementation of the guidance from April 2008.

### Proposals and timetable

3. The proposal being put forward involves piloting or 'shadowing' the introduction of the revised S18 guidance within LAs and HSE between April and September 2007 with a report on early progress to the Health and Safety Commission / Local Government Panel in May 2007.
4. During the six months of the shadowing exercise, active contributions would be sought from 10 to 20 LAs (in total) chosen from all HSE regions in the UK and from sections of HSE. The main objective would be to produce guidance by autumn 2007 that is both fit for purpose and is practical to implement. Given favourable outcomes to the shadowing exercise and subject to approval by HSC, the Section 18 guidance could be adopted nationally by LAs and HSE from April 2008 onwards.
5. This timetable also addresses the concerns expressed at the meeting of HELA in October 2006 that the lead time was too short for introduction of the new guidance in April 2007.

### Background

6. The primary purpose of the HSWA is to control risks from work activities. The role of the EAs is to ensure that duty holders manage and control these risks and thus prevent harm to people at work and those affected by work activities.
7. HSE and LAs both have a duty to 'make adequate arrangements for enforcement' under Section 18 of HSWA. HSWA requires LAs to perform this duty in accordance with guidance from Health and Safety Commission

(HSC) and requires HSE to give effect to any directions issued to it by the HSC.

8. S18 guidance sets out the standards that HSC requires EAs to meet in order to comply with their duty to make 'adequate arrangements for enforcement'. It acts both as a HSC direction to HSE under S11(4)(b) and as HSC guidance to LAs under S18(4)(b) and has mandatory status..
9. S18 guidance for LAs was last re-issued in 2001 and was revised in 2002. In 2004, the Statement of Intent agreed between HSC/E and LA representative bodies recognised the need to develop arrangements for enforcing authorities, which properly reflected the status of HSE and LAs as partners. This work included a review of S18 guidance that would not only support the new partnership but would encourage the best use of joint resources and would address emerging issues such as better regulation.
10. Consultation on the revised guidance has taken place on a broad basis with LAs, HSE and the LACoRS Policy Forum. In summary consultees agreed that there was:
  - need for a mandatory standard
  - support for a single regulatory standard for both HSE and LAs.
  - recognition of the continuing benefits of partnership working
  - desire to focus on improving health and safety outcomes
11. There remains uncertainty for regulators on the progress and direction of the Better Regulation agenda via agencies such as LBRO. This will impact upon the review of the S18 guidance and the period of shadow operation should allow, at least some changes, to be taken into account as they emerge. In addition, it is proposed to use an electronic document as the primary source of the guidance with links to specific topics. This style of document should ensure that the currency of the guidance can be maintained with relative ease.

### Argument

12. The establishment of partnership between LAs and HSE as "the way we do business" has introduced the possibility of a common framework or standard for the operation of both Enforcing Authorities. In order to achieve this however, a period of close scrutiny of the potential operation and implications of proposed common guidance is considered essential.
13. It is proposed to form a group of enforcing authorities comprising 15 to 20 LAs and sections of HSE to take part in the shadowing exercise. These authorities will be expected to contribute to the process of the development of the guidance in the following ways:
  - assessment of the extent to which they meet the guidance standards
  - establishing to what degree they have the evidence to prove they meet the guidance standards
  - establishing the level and type of additional support that may be needed to meet the guidance standards
  - active contribution to the development of new products e.g. tool kit and new audit protocol

14. The estimate of the resources required for the shadowing exercise would comprise the following:

- 150 days - based on 1x Principal EHO and 2 x EHO meeting 5 times over 6 months assuming 10 LAs participate.
- 35 days - based on 5 x Band 1 Heads of Operations and 6 x Band 2 operational groups meeting 5 times over 6 months for HSE.

15. These are arbitrary estimates based on assumptions on the time it may take to assess the impact of the new standard. Part of this assessment will include refining these resource estimates as part of the process.

16. The benefits of conducting a joint shadowing exercise involving both EAs include:

- securing essential input from operational teams to achieve maximum value and credibility for the new guidance
- strengthening of LA/HSE partnership via joint working on the development of common guidance
- establishment of critical mass of staff within LAs and HSE who are familiar with content, purpose and impact of new guidance ahead of April 2008

#### Action

17. HELA is invited to comment and approve the proposals set out in this report.

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February 2007

Health and Safety Commission

# ***Making a difference.....***

**The Standard for  
Health and Safety Enforcing Authorities**

**Draft February 2007**

# Introduction

The Health and Safety Executive (HSE) and Local Authorities (LAs) are the principal Enforcing Authorities (EAs) for Health and Safety at Work etc Act 1974 (HSWA) in Great Britain.

The primary purpose of the HSWA is to control risks from work activities. The role of the EAs is to ensure that duty holders manage and control these risks and thus prevent harm to employees and to the public.

HSE and LAs both have a duty to 'make adequate arrangements for enforcement' under Section 18 of HSWA. HSWA requires LAs to perform this duty in accordance with guidance from Health and Safety Commission (HSC) and requires HSE to give effect to any directions issued to it by the HSC.

This document sets out the standard that HSC requires EAs to meet in order to comply with their duty to make 'adequate arrangements for enforcement'. It acts both as a HSC direction to HSE's Field Operations Directorate (FOD) under S11(4)(b) and as HSC guidance to LAs under S18(4)(b) and is therefore mandatory.

In complying with their duties, HSC expects EAs to follow its Enforcement Policy Statement on the purpose and principles of enforcement.

The standard recognises that "partnership is the way HSE and LAs do business" and reflects the following Statement of Intent agreed between the HSC, HSE and LA representative bodies:

*'LAs and HSE, working jointly and in partnership locally, regionally and nationally, to a common set of goals and standards, committed to focusing resources on agreed health and safety priorities. The aim is to minimise harm to those in the workplace or those affected by workplace activities, and contribute to the health and safety and well-being of the local community'*

The links shown within this document form essential support to the standard and are intended to provide up to date guidance and information to EAs on their legal duties.

The following pages set out for Enforcing Authorities:

- the **principles** on which the standard is based
- the overall **structure** of the standard
- the **standard** in detail

# Principles for Enforcing Authorities

## □ To "make a difference" every EA shall .....

- improve health and safety outcomes by ensuring duty holders manage and control the health and safety risks of their work activities [MD1]
- actively contribute to liaison, policy and governance arrangements at a local, regional and national level. [MD2]

## □ To “work together” every EA shall .....

- work within their own organisation, in partnership with other EAs and with other regulators and stakeholders to make best use of joint resources and to maximise their impact on local, regional and national priorities. [WT1]

## □ To “make it happen” every EA shall .....

- set out on an annual basis, their priorities, targets, planned interventions and service delivery methods. [MIH1]
- put into place the management arrangements, information systems and capacity required to deliver an effective service and to comply with their statutory duties.. [MIH2]
- operate systems to train, appoint, authorise, monitor, and maintain a competent inspectorate. [MIH3]
- monitor, evaluate and report their performance . [MIH4]

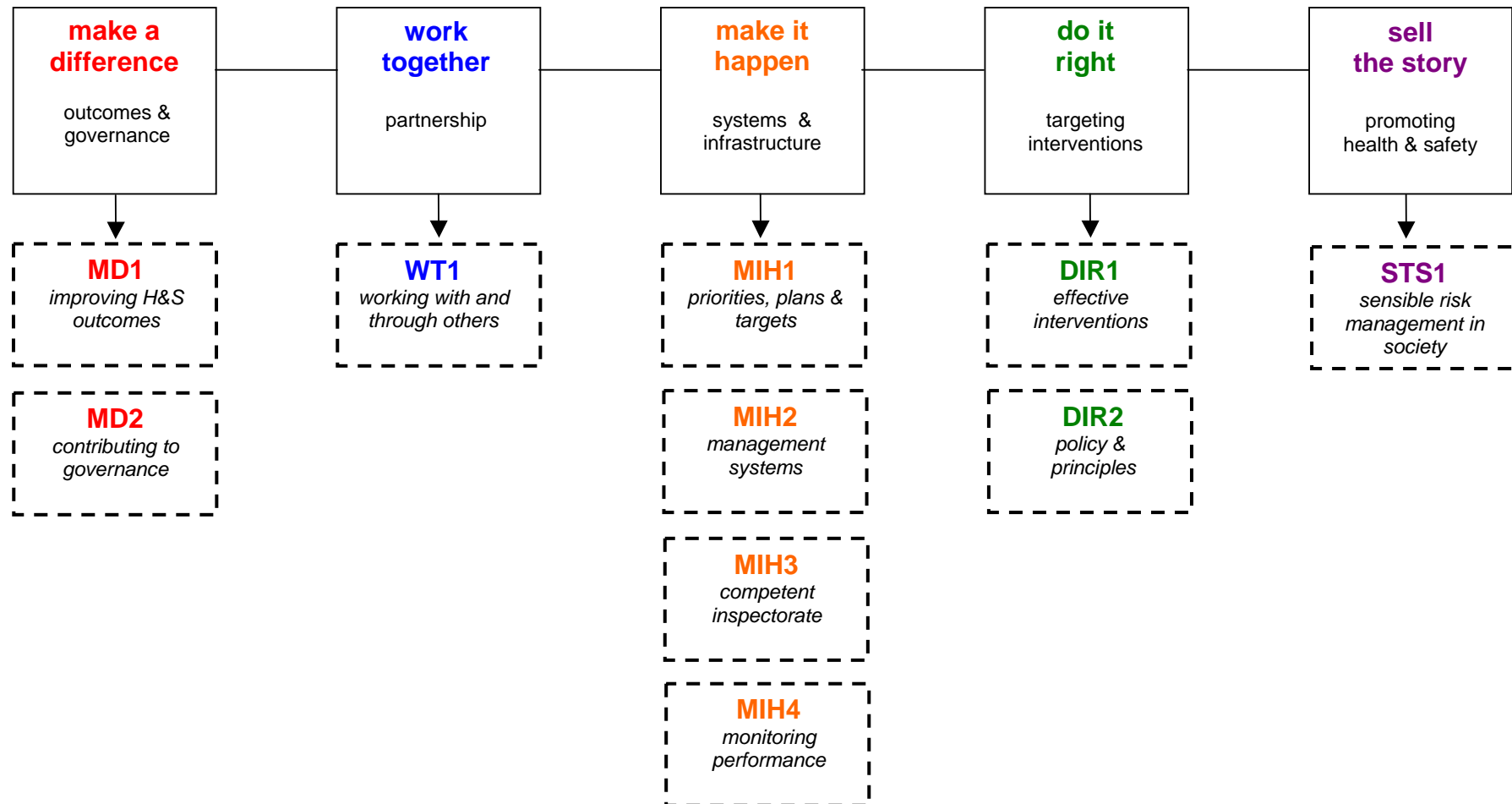
## □ To “do it right” every EA shall .....

- target their interventions, including enforcement action, to secure reductions in accidents, in ill health and in sickness absence. [DIR1]
- use interventions, including enforcement action, in accordance with their policy and within the principles of proportionality, accountability, consistency, transparency and targeting. [DIR2]

## To “sell the story” every EA shall .....

- promote sensible risk management and the role that sensible health and safety plays in enhancing our society and our communities. [STS1]

# Structure of the Standard for Health and Safety Enforcing Authorities



# The Standard for Enforcing Authorities

## make a difference *outcomes & governance*

**Every EA shall improve health and safety outcomes by ensuring duty holders manage and control the health and safety risks of their work activities [MD1]**

<i>This means:</i>	<i>Further Links</i>
<p><b>Outcomes</b> <sup>MD1.1</sup> EAs shall make a clear statement, endorsed by senior management, on their continued commitment to improving health and safety outcomes.</p> <p><b>Duty holders</b> <sup>MD 1.2</sup> EAs shall target their interventions on securing action by duty holders to manage and control the health and safety risks of their work activities</p> <p><b>Linking priorities</b> <sup>MD 1.3</sup> EAs shall work towards improving health and safety outcomes and delivering justice through active engagement with other agencies and other agendas including encouragement to economic progress, safer and stronger communities and healthier communities.</p>	<p><i>link: Toolkit - model statement</i></p> <p><a href="http://www.hse.gov.uk/revitalising/strategy.htm">http://www.hse.gov.uk/revitalising/strategy.htm</a> <i>RHS / PSA outcome targets</i></p> <p><a href="http://intranet/boards/hsc_meetings/2004/papers/c110a.pdf">http://intranet/boards/hsc_meetings/2004/papers/c110a.pdf</a> <i>Intervention strategy</i></p> <p><a href="http://www.communities.gov.uk/index.asp?id=1161635">http://www.communities.gov.uk/index.asp?id=1161635</a> LAAs</p> <p><a href="http://www.hse.gov.uk/lau/pdfs/handbook.pdf">http://www.hse.gov.uk/lau/pdfs/handbook.pdf</a> <i>Elected members handbook</i></p> <p><a href="http://www.hse.gov.uk/aboutus/plans/healthagen da.htm">http://www.hse.gov.uk/aboutus/plans/healthagen da.htm</a> Wider health agenda</p>

**Every EA shall actively contribute to liaison, policy and governance arrangements at a local, regional and national level. [MD2]**

<i>This means:</i>	<i>Further Links</i>
<p><b>Governance</b> <sup>MD2.1</sup> EAs shall have arrangements in place to ensure:</p> <ul style="list-style-type: none"> <li>• their views are represented within liaison, policy and governance groups at local, regional and national levels.</li> <li>• they provide information to politicians, senior managers and practitioners on the decisions of such groups and on their work as regulators</li> </ul>	<p><a href="http://www.hse.gov.uk/lau/hela/index.htm">http://www.hse.gov.uk/lau/hela/index.htm</a> <i>HELA homepage</i></p> <p><a href="http://www.hse.gov.uk/lau/lgp/index.htm">http://www.hse.gov.uk/lau/lgp/index.htm</a> <i>HSC/LGP homepage</i></p> <p><a href="http://www.lacors.gov.uk/lacors/home.aspx">http://www.lacors.gov.uk/lacors/home.aspx</a> <i>LACORS homepage</i></p> <p><a href="http://www.hse.gov.uk/lau/contact.htm">http://www.hse.gov.uk/lau/contact.htm</a> <i>LAU contacts</i></p> <p><a href="https://extranet.hse.gov.uk/index.aspx">https://extranet.hse.gov.uk/index.aspx</a> <i>Helix homepage</i></p>

# work together

## *partnership*

**Every EA shall work within their own organisation, in partnership with other EAs and with other regulators and stakeholders, to make best use of joint resources and to maximise their impact on local, regional and national priorities. [WT1]**

### *This means:*

#### **Work in partnership** <sup>WT1.1</sup>

EAs shall seek opportunities for formal and informal working within their own organisations and with other regulators and stakeholders for:

- joint planning and programmes, training and use of resources and funding and development of intervention risk methodologies
- working across administrative boundaries
- provision of advice and guidance
- publicity, campaigns and communications
- sharing best practice
- coordinating regulatory and enforcement activity
- sharing intelligence, data and information
- developing consistency and effectiveness
- developing new services
- responding to reactive demands

#### **LA/HSE Partnership** <sup>WT1.2</sup>

EAs shall work in partnership with other health and safety regulators to secure the best use of resources and the best outcomes.

### *Further Links*

*link: Toolkit - partnership opportunities*

*link: Toolkit - partnership examples*

<http://www.hse.gov.uk/lau/strategic.htm>  
*LA/HSE working together strategy*

<http://www.hse.gov.uk/lau/pdfs/lacors06.pdf>  
*Working together Annual report*

<http://www.hse.gov.uk/lau/laps/index.htm>  
*Lead authority partnership*

<http://www.hse.gov.uk/enforce/enforcementguide/wrdeaths/investigation.htm>  
*Work related deaths*

<https://extranet.hse.gov.uk/HELA08/default.aspx>  
*Helex partnership pages*

<http://www.hse.gov.uk/aboutus/plans/hscplans/0506/fitfor.htm>  
*Fit 3 programme*

# make it happen

## systems & infrastructure

**Every EA shall set out on an annual basis, their priorities, targets, planned interventions and service delivery methods [MIH1]**

This means:	<i>Further links</i>
<p><b>Priorities and Targets</b><sup>MIH1.1</sup> Every EA shall set out its priorities and targets for the current year. These priorities and targets should take into account:</p> <ul style="list-style-type: none"> <li>• HSC's priorities</li> <li>• national &amp; regional plans and targets</li> <li>• locally derived objectives and</li> <li>• current and relevant guidance and policies.</li> </ul> <p><b>Planning</b><sup>MIH1.2</sup> Every EA shall set out their plan of interventions to meet their priorities and targets and their method of service delivery.</p> <p><b>Working in partnership</b><sup>MIH1.3</sup> EAs shall develop their priorities, targets, interventions and delivery methods in accordance with the Work Together principles of this document.</p>	<p><i>link: Toolkit - priorities and targets statement</i></p> <p><a href="http://www.hse.gov.uk/aboutus/reports/ar0102p3.pdf">http://www.hse.gov.uk/aboutus/reports/ar0102p3.pdf</a> <i>Priority programmes</i></p> <p><a href="http://www.hse.gov.uk/aboutus/plans/hscplans/0506/fitfor.htm">http://www.hse.gov.uk/aboutus/plans/hscplans/0506/fitfor.htm</a> <i>HSC business plan 05/08</i></p> <p><a href="http://www.hse.gov.uk/aboutus/hsc/strategy.htm">http://www.hse.gov.uk/aboutus/hsc/strategy.htm</a> <i>HSC Strategy 2010 and beyond</i></p> <p><i>link: Toolkit - local objectives</i></p> <p><a href="http://www.hse.gov.uk/foi/internalops/sectors/public/7_06_07.pdf">http://www.hse.gov.uk/foi/internalops/sectors/public/7_06_07.pdf</a> <i>Strategic intervention plan</i></p> <p><i>link: Toolkit - plan of interventions and delivery</i></p> <p><a href="http://www.communities.gov.uk/index.asp?id=1161635">http://www.communities.gov.uk/index.asp?id=1161635</a> <i>LAAAs</i></p> <p><i>link: HSE Business Group Delivery Plans</i></p>

**Every EA shall put into place the management arrangements, information systems and capacity required to deliver an effective service and to comply with their statutory duties. [MIH2]**

This means:	<i>Further links</i>
<p><b>Management Arrangements</b><sup>MIH2.1</sup> Every EA shall have an effective management infrastructure in place for developing, delivering, monitoring and reviewing their interventions.</p> <p>This will include:-</p> <ul style="list-style-type: none"> <li>• management reporting arrangements</li> </ul>	<p><i>link: Toolkit - essential elements of infrastructure</i></p>

- systems of control from management to operational and administrative staff
- routes for communication throughout the organisation and between operational & administrative staff and with policy & decision makers
- definitions of work roles and responsibilities for delivering effective services
- arrangements to support, supervise and coach staff to retain and develop their experience & competence

### **Information Systems**<sup>MIH2.2</sup>

EAs shall have systems that enable them to:

- monitor and review progress towards local, regional and national policies, priorities, targets and plans
- monitor their activity including type of interventions, complaints, enforcement and other performance indicators
- inform policy and direct operational activity
- collate and analyse current data
- secure the benefits from the compatibility of data collection and data management systems
- manage and record information for regular statistical returns
- interface and upload information with the HELA Extranet
- share data with other organisations and within their own organisation to minimise information requests to businesses
- involve businesses in vetting data requirements and form design
- record accurate information about premises including assessments of the hazard and risk of the activities taking place in order to support the prioritisation of interventions

### **Capacity**<sup>MIH2.3</sup>

EAs shall have the managerial, operational, administrative and political resources required, both staff and infrastructure, to deliver improved health and safety outcomes. The capacity required is dependent on a variety of factors that includes industry type, staff competence and the range of interventions.

Every EA shall have sufficient capacity to:-

- enable it to demonstrate adequate arrangements for enforcement in accordance with their enforcement policy
- develop, deliver and monitor the planned interventions
- enable effective partnership working

<http://www.hse.gov.uk/lau/training.htm>

Hexel training for LAs

*link: Competence framework (in progress)*

*link: Toolkit - national & regional priorities*

<http://www.hse.gov.uk/lau/auditmon.htm>

Auditing & monitoring

*link: Monitoring and performance*

*link: Toolkit - elements of information systems*

<https://extranet.hse.gov.uk/C16/Local Authority Returns/default.aspx>

Statistical returns

*link: Toolkit - data sharing*

*link: Toolkit - capacity*

*link: Toolkit - partnership working*

<p>between HSE and LAs and between EAs and other regulators.</p> <ul style="list-style-type: none"> <li>• deliver the outcomes set out in the EAs work plan</li> </ul> <p><b>Benchmarking</b><sup>MIH2.4</sup> EAs shall gather Information to assess whether there is sufficient resource within the EA to undertake their statutory duties. by reference to resources benchmarks..</p> <p>EAs shall seek opportunities to enhance their capacity including :</p> <ul style="list-style-type: none"> <li>• working across geographical areas (e.g. delivering County wide services)</li> <li>• delivery of common services (e.g. accident investigations)</li> <li>• utilisation of resources, systems and expertise from other organisations to provide services (e.g. delivery of publicity material or use of another regulator’s inspectorate )</li> <li>• adopting best practice</li> </ul>	<p><i>link: Toolkit - model work plan</i></p> <p><i>link: Toolkit - -resources benchmark for EAs</i></p> <p><i>link: Benchmarking data</i></p> <p><i>link: Toolkit - joint use of resources</i></p> <p><a href="https://extranet.hse.gov.uk/C12/Good Practice Examples/default.aspx">https://extranet.hse.gov.uk/C12/Good Practice Examples/default.aspx</a> <i>Good practice examples</i></p>
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**Every EA shall operate systems to train, appoint, authorise, monitor, and maintain a competent inspectorate. [MIH3]**

This means:	<i>Further links</i>
<p><b>Competent Inspectorate</b><sup>MIH3.1</sup> Competence is the ability to undertake responsibilities and perform activities to a recognised standard.</p> <p>EAs shall have written policy and procedures that state:-</p> <ul style="list-style-type: none"> <li>• the system for the appointment and authorisation of staff engaged in health and safety enforcement duties (including staff from other regulators)</li> <li>• the standards of competence required for staff who carry out and staff who support, health and safety enforcement (including the staff of other regulators)</li> <li>• the arrangements to ensure that health and safety enforcement staff (including the staff of other regulators) attain and maintain their competence</li> </ul>	<p><i>link: Competence framework(in progress)</i></p> <p><a href="http://www.hse.gov.uk/aboutus/framework/f-2001.htm">http://www.hse.gov.uk/aboutus/framework/f-2001.htm</a> <i>Framework of accountabilities</i></p> <p><i>link: Toolkit -Qualifications &amp; competence matrix</i></p>

**Every EA shall monitor, evaluate and report their performance . [MIH4]**

This means:	Further links:
<p><b>Performance Management</b><sup>MIH4.1</sup></p> <p>Every EA shall have documented systems in place to measure, evaluate and report its performance in achieving its planned interventions, policies, targets and outcomes..</p> <p>These systems shall include:-</p> <ul style="list-style-type: none"><li>• regular review of activity by managers and policy makers on progress and performance against work plans, performance indicators, milestones and targets.</li><li>• use of external review and scrutiny by others ( e.g. peer review by another enforcing authority or regulator)</li><li>• published standards for service and performance</li><li>• regular reporting of the EAs performance</li></ul>	<p><a href="http://www.hse.gov.uk/aboutus/reports/0506/index.htm">http://www.hse.gov.uk/aboutus/reports/0506/index.htm</a> HSC/E Annual reports and accounts</p> <p><a href="http://www.hse.gov.uk/LAU/lacs/23-20.htm">http://www.hse.gov.uk/LAU/lacs/23-20.htm</a> LAE1 / ESE indicators</p> <p><a href="http://www.hse.gov.uk/lau/auditmon.htm">http://www.hse.gov.uk/lau/auditmon.htm</a> Auditing &amp; monitoring of EAs</p> <p><i>link: Peer review</i></p> <p><i>link KPIs for LAs and HSE</i></p>

## do it right

### targeting interventions

**Every EA shall target their interventions, including enforcement action, to secure reductions in accidents, in ill health and in sickness absence. [DIR1]**

This means:

*Further links:*

#### **Targeting**<sup>DIR1.1</sup>

EAs shall target their interventions:

- to maximise their impact in improving health and safety outcomes
- in accordance with local, regional and national programmes
- on activities that give rise to serious risks or where the hazards are least well controlled
- to stop those that seek economic advantage from non-compliance (e.g. rogue traders)
- on the duty holders who are best placed to control the risks whether they be employers, manufacturers, suppliers or others
- on other organisations and stakeholders that can influence risk reduction
- in accordance with the priorities and targets stated in MIH 1.1
- in accordance with national guidance on interventions and priority programmes, (e.g. priority planning, programme directed inspections, risk assessment methodologies and incident selection criteria.)

<http://www.hse.gov.uk/lau/priorityprogrammes.htm>  
Priority programmes

<http://www.hse.gov.uk/involvement/index.htm>  
Worker involvement

<http://www.hse.gov.uk/lau/laps/index.htm>  
LAPS scheme

**Every EA shall use interventions, including enforcement action, in accordance with their policy and within the principles of proportionality, accountability, consistency, transparency and targeting. [DIR2]**

This means:

*Further links:*

#### **Enforcement policy**<sup>DIR2.1</sup>

EAs shall:

- have an enforcement policy that follows the HSC Enforcement Policy Statement
- review their enforcement policy from time to time in consultation with their stakeholders (including partners, other EAs, employers, employees and their representatives)
- ensure that the enforcement policy is formally endorsed by the enforcing authority

<http://www.hse.gov.uk/pubns/hsc15.pdf>  
HSC EPS

<http://www.dti.gov.uk/consumers/enforcement/enforcemt-concordat/index.html>  
Enforcement Concordat

- publish their enforcement policy and make it available to the public and to duty holders

EAs shall follow the HSC Enforcement Policy Statement and include the following in their enforcement policy: :

- the purpose and method of enforcement
- the principles of proportionality, targeting, consistency, transparency and accountability
- the management of investigations, prosecutions and work related deaths

### **Enforcement decisions** <sup>DIR 2.2</sup>

EAs shall ensure that:

- enforcement decisions are taken in accordance with their enforcement policy
- arrangements are in place to monitor and review decisions that have departed from normal procedure
- the appropriate enforcement models ( e.g. Enforcement Management Model) are applied consistently to enforcement decisions
- they consult the appropriate Lead Authorities before taking enforcement action

### **Complaints** <sup>DIR2.3</sup>

EAs shall provide:

- procedures for dealing with complaints against the EA that are accessible to business, the public, employees and consumer groups.

<http://www.hse.gov.uk/enforce/enforcementguide/index.htm>

*Enforcement guide*

<http://www.hse.gov.uk/enforce/permissioning.pdf>

*HSC Permissioning policy statement*

<http://www.hse.gov.uk/enforce/index.htm>

*Enforcement action - homepage*

[http://www.cabinetoffice.gov.uk/REGULATION/reform/enforcement\\_concordat/compliance\\_code.asp](http://www.cabinetoffice.gov.uk/REGULATION/reform/enforcement_concordat/compliance_code.asp)

*Compliance code*

[http://www.cps.gov.uk/victims\\_witnesses/code.html](http://www.cps.gov.uk/victims_witnesses/code.html)

*Code for prosecutors*

<http://www.homeoffice.gov.uk/police/powers/cautioning/>

*Cautioning*

<http://www.hse.gov.uk/aboutus/hse/standards.htm>

*Standards and performance*

<http://www.hse.gov.uk/contact/complain.htm>

*Making a complaint*

# sell the story

*promoting health & safety*

**Every EA shall promote sensible risk management and the role that sensible health and safety plays in enhancing our society and our communities. [STS1**

This means:

*Further links:*

## **Sensible Risk Management**<sup>STS1.1</sup>

EAs shall promote the principles of sensible risk management including:

- ensuring that workers and citizens are properly protected
- providing overall benefit to society by balancing benefits and risks, with a focus on controlling real risks – both those which arise more often and those with serious consequences
- enabling innovation and learning not stifling them
- ensuring that those who create risks manage them responsibly and understand that failure to manage real risks responsibly is likely to lead to robust action
- enabling individuals to understand that as well as the right to protection, they also have to exercise personal responsibility

## **Society and Community Role**<sup>STS1.2</sup>

EAs shall promote understanding of the role that health and safety plays in our society and its value to our communities. This will include:

- the role as a cornerstone of a civilised society
- the role in creating healthier, safer and stronger communities
- the role of enforcement
- the value of health and safety awareness
- the value of health and safety to good business practice
- the provision of easily accessible and authoritative advice

<http://www.hse.gov.uk/risk/principles.htm>  
Principles of sensible risk management

<http://www.hse.gov.uk/lau/pdfs/handbook.pdf>  
*Elected members handbook*

<http://www.hse.gov.uk/press/2005/e05011.htm>  
*SME H&S performance tool*

<http://www.hse.gov.uk/smallbusinesses/index.htm>  
*H&S in small business*