

CHARGE – 18th October 2006

Location: HSE Offices - Nottingham
Present: David Appleton (HSE)
 Chris Haigh (TGWU)
 Phil Smith (HSE)

Bob Baldwin (TGWU)
 Mario Lombardo (Ibstock)
 Eric Turner (Proskills)

James Barrett (HSE Chair)
 John McAlinden (HSE DRP)
 Paul Underwood (Amicus)

Dave Donkin (Pilkington)
 Declan Moore (BGC)
 Mick Young (Unity)

David Gilbert (Hanson)
 Tracey Oliva (HSE)

Number	Item	Details	Action	
Item 1				
Introduction and Apologies				
1.	1.0	Introductions	The minutes of the previous meeting were agreed as a fair record of proceedings.	None
	1.1	Apologies	Phil Davies (GMB), Ian Gibson (BCA), Francis Morrall (BCC), Keith Morton (Ibstock), Rob Miguel (Amicus)	None
Item 2				
Actions from previous meeting				
2.	3.1	S&T - Toolkit	Update: Mr Appleton has been liaising with the HSE Slips and Trips programme team. A link will be provided from the HSE S&T website to the British Ceramics Confederation website where the toolkit will be available to download.	Discharge
	3.2	S&T - Feedback	Update: Dr Smith reported positive feedback from users of the toolkit. Mr Baldwin reported the toolkit has been 'badged' with their logo and is being distributed to their H&S advisers.	Discharge
	4.1	Workplace Health Connect	Update: Action on Mr Miguel to provide the meeting with figures detailing the number of health related enquiries received at WPHC. See Appendix A.	Discharge
	6.0	MSD Toolkit	Update: The group has been formed with the first meeting scheduled for November 2006	Discharge
	8.0	Euroweek 2006	Update: European Week 2006 will run from 23 rd – 27 th October. Further information is available at European Week for Safety and Health at Work 2006 . If you have anything to share outlining work you have done in this field contact Mrs Oliva.	All
	8.1	Migrant Workers	Update: The Chair previously asked the meeting to consider the issues surrounding migrant workers and how these are being tackled. <ul style="list-style-type: none"> • HSE is looking to find different ways to communicate and many publications have now been translated and are available to download from the HSE website. • Mr Moore reported he is aware of a company that specialises in the translation of H&S signs. See Appendix A. • Mr Turner reported the 'train to gain' system that provides an NVQ Level 2 qualification in English and numeracy. Further information can be found at the 'Train to Gain' website. • Mr Baldwin and Mr Underwood both spoke of the availability of ESOL (English for Speakers of other Languages) courses and suggested a possible way forward would be to contact your local LSC (Learning Skills Council) 	
	Action Points	8.2	o Mr Underwood offered to produce some information for the next meeting.	Mr Underwood
		8.3	o Action outstanding: Mr Baldwin offered to obtain copies of the 'Union Learn' publication for the committee, which features an article on this issue.	Mr Baldwin
2.	10.2	REACH	Update: HSE announced on 10 October 2006 that they are now the competent authority for REACH (Registration, Evaluation, Authorisation and Restriction of Chemicals) <p>Background – REACH aims to manage the manufacture, import and supply of chemicals in Europe. Chemicals manufactured or imported in quantities greater than 1 tonne will have to be registered, greater than 100 tonnes will have to be evaluated, and certain substances of high concern, such as carcinogenic, mutagenic and reproductive toxic substances (CMRs) will have to be authorised. Chemicals will be registered in three phases according to tonnage of the substance:</p> <ul style="list-style-type: none"> • >1000 tonnes a year, or substances of highest concern must be registered in the first 3 years • 100-1000 tonnes a year must be registered in the first 6 years • 1-100 tonnes a year must be registered in the first 11 years <p>The helpdesk can be contacted on 0845 408 9575 or mailto:ukreachca@hse.gsi.gov.uk</p>	Discharge

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HSE Carcinogens Programme			
Item 3			
3.0	John McAlinden (HSE Disease Reduction Programme)	<p>John from HSEs Disease Reduction Programme (DRP) gave a power point presentation on carcinogens affecting CHARGE industries. A copy of this presentation will be circulated with these minutes.</p> <p>Background: The disease reduction programme is split into three strands – skin, respiratory and cancer. HSE carried out a survey earlier in the year to establish a clearer picture of the use, exposure and management of risks from occupational chemical carcinogens in the UK. The findings of this survey are available on the HSE Website – Paper, Annex 1 & Annex 2. A presentation by HSE will be given to the WATCH committee on the 9/10 November 2006.</p> <p>Two carcinogens were identified as applicable to ceramic industries – RCFs (Refractory Ceramic Fibres) and Arsenic Trioxide – details of their WEL and population exposure are contained in the presentation. (If you are aware of any other carcinogens in the industry please contact Mr McAlinden.)</p> <p>There followed a question and answer session regarding RCFs, the risks associated with mixing these with other agents and the location of the exposed population. Mr McAlinden offered to answer in more detail queries via e-mail. mailto:john.mcalinden@hse.gsi.gov.uk</p>	Discharged
Item 4		Strategy Document	
4.0	Strategic aim	Update: The Chair previously asked if a sub committee could be formed to discuss the strategic direction of the group. The sub committee consists of Mr Gibson, Mr Moore, Mr Morrall, Dr Smith and Mr Underwood. A first draft of 'CHARGEtowards the future' has been disseminated to the meeting for comment.	
Action Point	4.1	<ul style="list-style-type: none"> ○ Comments to Dr Smith by 30 November 2006. 	All
Item 5		Workplace Transport Group Feedback	
5.0	WPT Industry toolkit	The toolkit, at the final draft stage is currently being tested with several companies. Once feedback has been received launch is imminent. The working group intend to reconvene to discuss the finer details. Further updates will be via e-mail.	Discharged
Item 6		Falls from lorries – BCC Working Group	
6.0	Falls from lorries	<p>Background: A colleague representing the concrete industry has raised through the Revitalising Network the issue of possible solutions to the risks associated with falls from vehicles during loading / unloading / netting / sheeting activities. A working group has been formed to discuss and formulate solutions.</p> <ul style="list-style-type: none"> • HSEs 2007 WPT programme will be focusing on falls from vehicles as part of their 'moving goods safely' campaign. Concrete, brick and possibly the glass industry are expected to form the basis for HSE inspection. • A falls from lorries tool kit is to be developed by the working group. • Mr Moore reported some work has already been done on this issue in the glass industry, which he would pass on to the working group. • Dr Smith reported that some industries are developing high tech solutions to the problem. An automatic netting system is two years into development and Marley Eternit have spent £80k developing hydraulic adjusted platforms, which should be ready by March 2007. 	
Action Points	6.1	<ul style="list-style-type: none"> ○ The next working group meeting will be held on 28 November 2006 at the BCC Offices, Federation House, Stoke-on-Trent, Staffordshire – if you wish to attend please contact Mr Morrall. 	All
Item 7		Silica update: BCC Seminar	
7.0	BCC Silica seminar	The BCC (British Ceramics Confederation) Silica Seminar for the brick industry was held on 28 th September 2006. Mr Lombardo reported the event was well received, with strong input from HSE and a good response to the toxicologists report. Attendees aimed to gain a greater insight into what will happen when an HSE Inspector visits, the willingness to cooperate with achieving the new WEL and how Essentials will play a part in measuring compliance.	

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Action Points	7.1	<ul style="list-style-type: none"> ○ Copies of INDG315(rev1) 'Stone dust and you' were disseminated to the meeting. Mr Appleton asked the meeting to read and feedback how transferable this guidance is to the brick industry or if new guidance is required. Action by 15 December 2006 	All	
	7.2	<ul style="list-style-type: none"> ○ Working group to be formed. Mr Morrall to take forward 	Mr Morrall	
	7.3	<ul style="list-style-type: none"> ○ Mr McAlinden informed the meeting that a 4th strand to DRP is Local Exhaust Ventilation (LEV) and a specialist could be made available to present to the committee. Dr Smith to arrange. 	Dr Smith	
	7.4	<ul style="list-style-type: none"> ○ On behalf of Mr Miguel: Mr Underwood reported that Amicus are producing a silica guide that will be disseminated to the meeting once they are available. ○ Mr Miguel circulated a paper from ACTS that originated from HSE for information. A copy will be circulated with these minutes. ○ Mr Miguel offered to provide a speaker for any silica awareness seminars. 	Mr Miguel	
Item 7a		HSE Programmes		
	7a.1	Better Backs Campaign	<p>A 3 week targeted inspection campaign began on 16 October 2006. The campaign, now into its second year, looks at managing pain, keeping people active and return to work. Site inspections will focus on raising awareness rather than enforcement. Mr Appleton provided the meeting with copies of the 'Backs' resource pack. Next years 'Backs' campaign will focus on upper limb disorders (ULDs). Further information can be found on the HSE Website.</p>	Discharged
Item 8		AOB		
	8.0	Heat stress – Mr Moore	<p>Background: Heat stress occurs when the body's means of controlling its internal temperature starts to fail. The type of clothing and the humidity of the environment restrict sweat evaporation. Heat will be produced within the body due to the work rate and, if insufficient heat is lost, deep body temperature will rise. As deep body temperature rises the body reacts by increasing the amount of sweat produced, which may lead to dehydration. Heart rate also increases which puts additional strain on the body. Eventually it reaches a point when the body's control mechanism starts to fail.</p> <p>Mr Moore provided the meeting with copies of his presentation. (A copy will be circulated with these minutes.)</p> <p>Heat stress is an on going problem with CHARGE industries. The glass industry is proposing to undertake a study to pin point the relationship between core body and tympanic membrane temperature to establish a reliable differential between the two. A lot of the background work to this research has been completed and 50% of the £65k required for funding has been found. As this research will benefit all CHARGE industries it is hoped that the remainder of the funding can be split amongst industry.</p>	
Action Points	8.1	<ul style="list-style-type: none"> ○ Mr Moore invited committee members to attend the next BG Heat Stress Working Group to be held at BG Sheffield on 23 November 2006 	All	
	8.2	<ul style="list-style-type: none"> ○ Dr Smith suggested Mr Morrall was contacted as CERIAC had produced a booklet looking at heat stress SSoW and they may have some information on the physiological effects. 	Mr Moore	
	8.3	<ul style="list-style-type: none"> ○ The Chair offered to contact an HSE specialist to attend the meeting. 	Mr Barrett	
	8.4	HSEs financial position	Mr Young expressed concern over the current status of HSEs financial position.	Discharged
Item 9		Date and venue of next meeting		
Thursday 19 April – British Glass Sheffield				