

Minutes of the Ceramics Industry Advisory Committee
Minutes of the CERIAC meeting held on 14th March 2002

Present

Mr G Baker
Mr P R Monaghan
Mr M Young
Mr R Pearman
Mr J Alcock
Mr K Morton
Mr F Morrall
Mr A Hansbury
Mr H Fraser
Mr M Morgan
Mr M Thomas
Miss L Ollerhead

Apologies

Dr M Moore
Mr S Adams
Mr L McCluskey
Mr G Oakes
Mr A Black
Ms J Dawson

Representing

Chair
Secretary
TUC
TUC
TUC
CBI
CBI
CBI
CBI
HSE
HSE
HSE

Observers

Ms A Bettac
Mr T Aston

Summary of Action agreed:

1. CERAMICS INDUSTRY 'PLEDGE'

Secretary to enquire if Commissioners who countersigned the 'Pledge' would like to attend the conference in April.

2. CERAMICS INDUSTRY 'PLEDGE' - Rehabilitation

BCC to circulate the results of research into health surveillance in the brick industry to 'Pledge' members.

3. CERAMICS INDUSTRY 'PLEDGE' - Management

List of Editors for Craft Potters newsletters to be sent to Secretary.

4. RECONSTITUTION OF CERIAC

- i) On completion of the HSC IAC review, Secretary to recommend extending the role of CERIAC to include glass.
- ii) Observers from the glass industry to be invited to future meetings (until they are made full members).

5) METALS AND MINERALS SECTOR CONFERENCE

- i) Secretary to pursue possibility of a speaker, on the European policy for silica, attending the conference.
- ii) Secretary to consider inclusion of manual handling as topic for Sector conference or 'Pledge' conference.

6) CONCORDATS

The 'Pledge' Monitoring Board to consider piloting a concordat scheme.

7) PHYSICAL AGENTS DIRECTORATE

- i) Members to send comments on the noise directive to the Secretary or named contact.**
- ii) Chair to enquire if test results from vibration directive are available for distribution to members.**
- iii) Secretary to obtain up to date position of vibration directive and distribute to members.**

8) CHEMICAL POLICY

Chair to enquire about the proposed changes, with view to sending an update to members or including topic as agenda item at next meeting.

9) SPECIFIC WORK ITEMS - Kiln Wrecks

Secretary to obtain copy of specialist's report on kiln wrecks.

0. CHAIR'S INTRODUCTION

The Chair welcomed Ms Bettac, who was attending to discuss extending the role of CERIAC to include glass. Mr Aston, who will be replacing Mr Monaghan on the Metals and Minerals Sector, in April, was also welcomed to the meeting.

Noted that Mr Baker is leaving the Sector and will be replaced by Mr Cross.

1 MINUTES OF THE MEETING HELD ON THE 23RD OCTOBER 2001

The minutes were agreed as a true and accurate record.

2. MATTERS ARISING

2.1 Register of Interests

Members were reminded to send details for inclusion in the register to the Secretary.

2.2 Open Meetings

Open meetings are not mandatory but HSC recommends that IACs hold at least one a year. An open meeting of CERIAC will be planned in the future.

2.3 HSC/HSE/FOD Workplan 2002/2003 and beyond - Transport

One copy of best practice guidance for the sheeting and netting of loads has already been received. Any further guidance should be sent to the Secretary.

Visits to carry out research into the netting and sheeting of loads are underway. Once visits are completed, the results will be compiled and guidance produced.

3. CERAMICS INDUSTRY 'PLEDGE'

Ms Bettac reported on the G.L.A.S.S. Charter which is the glass industry's initiative to meet revitalising targets.

April marks the first year anniversary of the ceramics industry 'Pledge'. A conference to report on progress and discuss areas of concern is planned. A comprehensive report containing accident statistics and information on how companies are meeting the initiatives outlined in the 'Pledge,' is being compiled for the event.

Action agreed: **Secretary to enquire if Commissioners who countersigned the 'Pledge' would like to attend the conference in April.**

3.1 Rehabilitation

The Pledge Monitoring Board have continued to discuss the provision of occupational health and physiotherapist packages. In the brick industry, research has been carried out to assess the level of rehabilitation available. The results were positive, with most larger companies having health surveillance in place. This information has been cascaded to smaller companies and the provision is growing.

Action agreed: **BCC to circulate the results of research into health surveillance in the brick industry to 'Pledge' members.**

3.2 Management

Regional Craft Potters have been contacted and it was agreed that it is not practical for sole traders and family run companies to sign up the 'Pledge'. They would however, like to receive any best practice guidance to include in regional newsletters.

Action agreed: **List of Editors for Craft Potters newsletters to be sent to Secretary.**

4. RECONSTITUTION OF CERIAC

PAPER CERIAC 02/01 by Secretary

The paper distributed to members outlined the benefits of extending the role of CERIAC to include glass. There are many similarities in the work processes used in the two industries and between the G.L.A.S.S. Charter and Ceramics 'Pledge'.

Noted that no further information had been received on the results of the HSC/E IAC review.

Action agreed: **i) On completion of the HSC IAC review, Secretary to recommend extending the role of CERIAC to include glass.**

ii) Observers from the glass industry to be invited to future meetings (until they can be made full members)

5 METALS AND MINERALS SECTOR CONFERENCE

PAPER CERIAC 02/03 by Secretary

After the success of the Metals and Minerals Conference in September 2000, it has been decided to hold a similar event this year. The main topics will be a report back on Revitalising initiatives in the morning followed by the outcome of the HSE silica research in the afternoon. Invitations have been sent to industry representatives.

- Action agreed:**
- i) Secretary to pursue possibility of a speaker, on the European policy for silica, attending the conference.**
 - ii) Secretary to consider inclusion of manual handling as topic for Sector conference or 'Pledge' conference.**

6 CONCORDATS PAPER CERiac 01/10 by Secretary (issued)

The Chair reminded members of the content of the paper on this subject (distributed at the last meeting). A copy of an existing Concordat initiative, from another industry, was distributed to members. The existing schemes are helping resolve problems with consistency and create a positive attitude towards health and safety through a central contact.

- Action agreed:** **The 'Pledge' Monitoring Board to consider piloting a concordat scheme.**

**7 PHYSICAL AGENTS DIRECTORATE
PAPER CERiac 02/02 by Secretary**

The distributed paper provided an update on the noise directive, with some previous standards being modified. Members were also informed that a similar proposal to reduce vibration levels is underway.

- Action agreed:**
- i) Members to send comments on the noise directive to the Secretary or named contact.**
 - ii) Chair to enquire if test results from vibration directive are available for distribution to members.**
 - iii) Secretary to obtain up-to-date position of vibration directive and distribute to members.**

8 CHEMICAL POLICY

Members were informed that the policy regarding the introduction of new chemicals is to be revised. The proposed changes have come about because of the number of chemicals on the market and the length of time required for testing.

- Action agreed:** **Chair to enquire about the proposed changes, with view to sending an update to members or including topic as agenda item at next meeting.**

9 AUTOMATED BRICK EQUIPMENT

A working group met earlier this year and discussed concerns within the industry, including interlocking, commissioning and safe systems of

work. The proposal is for guidance to be produced in the form of case studies.

10 HEALTH AND SAFETY COMMISSION TRAINING INITIATIVE

The CERISHEC training package is now complete and pilots are underway. Once the pilots are complete, the 'Pledge' Monitoring Board will meet to discuss comments and revise the package accordingly.

The CD version of the training package should be completed by the end of March.

11 SPECIFIC WORK ITEMS

11.1 Ceramics News

The special issue discussed at the last meeting is being produced. An information sheet outlining the health and safety performance and priorities for action within the ceramics industry will be included with the issue.

11.2 Silica Information Sheet

An silica information sheet is also being printed, this will be included in the second Ceramics News of the year.

11.3 Kiln Information Sheets

Information on ventilation is being compiled for the two information sheets on gas and electric kilns. Once this information is complete the information sheets will go to print.

Visits are underway to craft potters and educational establishments to obtain information for the information document on Raku.

11.4 Ball Mills

The draft version of this document is still being discussed.

11.5 Kiln Wrecks

A HSL specialist attended the last meeting of the kiln wreck working group. Specific guidance on kiln wrecks will not be produced as HSE are producing guidance on thermal environments and this will include a case study on kiln wrecks.

Action agreed: Secretary to obtain copy of specialist's report on kiln wrecks.

12 ANY OTHER BUSINESS

12.1 European Commission Paper

Members were informed of a document on the Commissions policy for reducing accidents, which is similar to the Revitalising initiative. The document can be downloaded from the Commissions web page.

12.2 Thanks

Members thanked the Chair and the Secretary for their work and contributions over the years and wished them all the best for the future.

13 **DATE AND VENUE OF NEXT MEETING**

Tuesday 18th June 2002, The Marches House

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