

CHARGE – 13 March 2008

Number	Item	Details	Action
Item 4		FOD Delivery Plan	
4.	4.3	<p>FOD Delivery Plan</p> <p>(min 2.4.3 – 26/11/07)</p> <p>The 3 topics to affect CHARGE industries are:</p> <ol style="list-style-type: none"> 1. Brick Initiative (October 2007 – March 2008) Inspection intervention. <ul style="list-style-type: none"> ▪ FOD resource – At least 1 visit to major players, followed by a meeting with Senior Management and Safety Representatives to establish an action plan, if required, that would be rolled out across the whole company. It is anticipated that 85% of smaller companies will have individual site visits. ▪ The Topic Pack for inspectors will be available in due course and will be made available to CHARGE industries via the HSE website. <p>Update: 20 sites visited, 3 improvement notices issued. 75% of sites visited were given a silica control rating of '2' (HSE Risk Control Indicator, 1 - Best, 4 – Worst).</p> <ol style="list-style-type: none"> 2. HAV and Noise – 3-year programme (2006/07 – HAV, 2007/08 – Noise). <ul style="list-style-type: none"> ▪ Targets for 2007/08 are activities presenting unnecessary noise exposure in manufacturing (specifically, in concrete products, plastics and rubber and woodworking) and construction. ▪ The programme will be focusing on a range of processes where there are significant noise issues and known solutions to establish a standard across industry. ▪ Some assessment of occupational health surveillance will take place where employees are exposed excessively to noise. 3. MGS3 – (October 2007 – March 2008) <ul style="list-style-type: none"> ▪ Will be focusing on the handling of goods at manufacturer sites through to user. ▪ Falls from Vehicles – will be a heightened awareness campaign during October/November 2007. At this stage there are no plans for inspectors to make specific site visits. ▪ Loading/unloading vehicles – Brick and pre-cast concrete will be looked at as part of this programme, which will run from October 2007 – March 2008. 	Standing Item
Action Point	4.4	<ul style="list-style-type: none"> ○ Feedback from the 3 initiatives, if available, will be provided at the next meeting. 	Mr Appleton
Item 5		Update on Toolkits	
5.	5.0	<p>Toolkits</p> <p>Mr Morrall reported that the 'Slips and Trips' Toolkit has been completed. The 'Transport' & 'Sprains and Strains' toolkits are nearing completion and work on a new toolkit focusing on Occupation Health in conjunction with QNJAC (Quarries National Joint Advisory Committee) has begun.</p>	Discharged

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Item 6		Proskills update on Health and Safety Training	
6.	6.0	Proskills H&S Training	Discharged
Action Point	6.1	<ul style="list-style-type: none"> o If members of the committee would like further information on the Academy please contact Mrs Stevenson directly – irene.stevenson@proskills.co.uk 	
Item 7		Social Dialogue Agreement – Crystalline Silica	
7.	7.0	Social Dialogue Agreement (SDA) – Crystalline Silica (min 2.6.1 – 26/11/07) 1. Silicosis, a lung disease caused by prolonged exposure to Respirable Crystalline Silica (RCS), can only be diagnosed by X-ray. This in turn poses its own health risks by exposing the patient to ionising radiation. Under current legislation the onus is placed on the medical professional to decide the frequency of chest X-rays based on individual patient assessment. Under the SDA industries are required to monitor employee exposure to RCS and report these findings. <u>Update:</u> Mr Morrall reported that NEPSI have circulated the software which will be used for monitoring and reporting purposes. There are a few initial teething problems however these should be rectified to meet the first report deadline of 1 April 2008. 2. A meeting comprising of Silica Industry Representatives, Occupational Health Professionals and HSE will be convened in February 2008 at the Health and Safety Laboratories (HSL) to discuss the issue of exposure to ionising radiation vs exposure to RCS and agree a common viewpoint. <u>Update:</u> Mr Morrall and Mr Moore both attended the meeting at HSL. As a result of the first meeting, selected delegates will be contacted and invited to join a working group whose role will be to establish a consensus across all interested parties. 3. 'Silica Base Line Study' – Author - Paul Brough, the draft report has been reviewed and comments sent to the author. The report is expected to be published at the end of March (although this could be delayed).	Standing Item
Action Points	7.1	<ul style="list-style-type: none"> o SIM (Sector Information Minute) - To be circulated to the committee when available. 	
	7.2	<ul style="list-style-type: none"> o Silica Base Line Study – to be circulated to the committee when available 	Dr Smith
	7.3	<ul style="list-style-type: none"> o Andrew Easterbrook (who is completing the report) will be invited to present to the committee 	Dr Smith
Item 7a		Heat Stress	

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Number		Item	Details	Action
7.	7.0	Heat stress	(min 2.8.0 – 26/11/07) Heat stress is an on going problem with CHARGE industries. The glass industry is proposing to undertake a study to pin point the relationship between core body and tympanic membrane temperature to establish a reliable differential between the two. A lot of the background work to this research has been completed and 50% of the £65k required for funding has been found. As this research will benefit all CHARGE industries it is hoped that the remainder of the funding can be split amongst industry.	
	7.1	Dr Richard Graveling	Dr Richard Graveling, from the Institute of Medicine (IOM), provided the meeting with a presentation focusing on the different methods of monitoring body temperature and outlined the research project they are conducting on behalf of British Glass.	
Action Point	7.2		<ul style="list-style-type: none"> The Chair has made a request for funding from HSE and is awaiting a response. 	Mr Barrett On-going
	7.3		<ul style="list-style-type: none"> If your industry is able to assist the research project please contact Dr Graveling – richard.graveling@iom-world.org 	All
Item 8		HSE Statistics		
8.	8.0	A) Health Statistics	This information is currently not available for pneumoconiosis/silicosis cases specific to the CHARGE industries.	Discharged
	8.1	B) Injury Statistics	Mr Appleton circulated to the meeting charts showing the RIDDOR 2006/07 provisional incident totals by industry and overall injury rates per 100,000 employees at 3-digit Standard Industrial Classification (SIC) for all CHARGE industries. The disparities between the figures recorded by the Incident Contact Centre (ICC) and those collected by Industry are mainly due to the allocation of incidents to the appropriate industrial classification; differences in reporting periods between HSE and trade bodies and, the HSE figures include those from organisations which are not members of a trade body or signed up to injury reduction initiatives. However both sets of figures display an overall downward trend in the number of incidents being reported.	Discharged
Item 9		Review of publication – Safe Operation of Ceramic Kilns		
9	9.0	Safe Operation of Ceramic Kilns	Mr Appleton asked the committee to consider if the publication ‘Safe operation of ceramic kilns’ is one which is worth being revised.	
Action Point	9.1		<ul style="list-style-type: none"> All to consider and contact Mr Appleton by the end of April. 	All

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Item 10		Visible Felt Leadership (VFL) & Contractor Management	
10.	10.0	VFL Presentation Mr Ian Dawson from Lafarge Cement provided the meeting with a presentation focusing on the Visible Felt Leadership and Contractor Management programme which has been implemented at the Cauldon site.	Discharged
Item 11		AOB	
11.	11.0	IOD publication 'Leading Health and Safety at work' Mr Appleton drew the attention of the committee to the IOD/HSC publication ' Leading health and safety at work – leadership actions for directors and board members ' and circulated copies to the meeting.	Discharged
	11.1	CHARGE Community web-site Dr Smith asked if the committee would like an on-line community website for sharing information, posting documents, etc. The committee would like this facility – Mrs Weston to organise.	Mrs Weston
	11.2	HSE/HSC Merger The Chair informed the committee that the merger is currently going through parliament. Once the merger is complete Industry Advisory Committees (IACs) will need to be reconstituted.	Discharged
Item 12		Date and venue of next meeting	
		<ul style="list-style-type: none"> ▪ Wednesday 29th October 2008 ▪ Mr Morrall has kindly offered to host the next meeting at a site in the Potteries (details to be confirmed) 	