

AGENDA

**CHARGE – 10.30 a.m. Tuesday 11 October 2011
at HSE, City Gate West, Toll House Hill, Nottingham, NG1 5AT**

No	Item	Action required	Speaker (* advance paper provided)
1.	Welcome, Apologies, Previous Minutes		Chair
2.	Matters Arising		Chair
3.	Revision of CHARGE Constitution & Terms of Reference	For agreement	Chair
4.	Securing a competency-assured industry	For discussion	Michael Bone
5.	Competency Toolkit	For discussion	Francis Morrall/Andy Rotherham
6.	Manufacturing Sector Strategy Implementation	For information	Michael Bone
7.	Health & Safety Improvement Schemes (HSISs) - Progress Reports <ul style="list-style-type: none"> • <i>Cementing Good Practice</i> • <i>Ceramic Industry PLEDGE</i> • <i>Concrete Targets</i> • <i>GLASS Charter</i> 	For information	Ian Gibson Francis Morrall Colin Nessfield Declan Moore
8.	Any other business		All
Date/location of 2012 meetings: to be agreed			