



LabNumber

CERTIFICATE OF RE-OCCUPATION

(Only valid if all three pages are present)



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Report No:

Job No:

Site Address:

STAGE 1 OF 4 Preliminary check of site condition and job completeness

Plan of work checked and entire work area defined / agreed	Yes	No	Air extraction unit(s) fitted to enclosure and operating	Yes	No
Specified asbestos work completed	Yes	No	Hygiene facilities operating and clean	Yes	No
Enclosure constructed to defined work area	Yes	No	Work area and surrounding areas free of ACM waste / debris	Yes	No
Vision panels present	Yes	No	Transit route free of ACM waste / debris	Yes	No
Enclosure and airlocks intact and free of ACM waste / debris	Yes	No	Waste route / storage area free of ACM waste / debris	Yes	No

Comments:

STAGE 1 RESULT – Strike through remainder of certificate if failed and ask ARC representative to sign acknowledgement	Pass	Fail	Assessment date: / /	Time:
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Assessment carried out by:

Signature:

STAGE 2 OF 4 Thorough visual inspection

Have all waste bags, materials and unnecessary equipment been removed from airlock(s) / enclosure or work areas	Yes	No	Has any remaining ACM not part of the removal scope been suitably encapsulated and labelled	Yes	No
Have all visible traces of asbestos and other dust / debris been removed from airlock(s) / enclosure or work areas	Yes	No	Any evidence of lock down sprays (eg PVA residues)	Yes	No
ACM materials removed or encapsulated as specified in plan of work	Yes	No	Has the work area been left in a safe condition (eg trip, fall, sharp edge hazards etc)	Yes	No

STAGE 2 – Preliminary Visual of areas Most analysts ask contractors to undertake <u>minor</u> works to bring the areas into a satisfactory situation to continue the tests. At this point it is considered a fail and should be noted on this certificate.	Pass	Fail	The analyst will recheck the area once they have been notified of the corrected actions and reassess. To continue the examination.	Time:
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Comments:

STAGE 2 RESULT – Strike through remainder of certificate if failed and ask ARC representative to sign acknowledgement	Pass	Fail	Assessment date: / /	Time:
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Inspection carried out by:

Signature:

STAGE 3 OF 4 Clearance air test inside enclosure. Note: Documentation containing details of the clearance air monitoring undertaken is attached, see report No.

All areas dry	Yes	No	NPU pre-filter capped and turned off	Yes	No
Estimate of enclosure area or volume			Number of tests required		
Type of dust disturbance carried out and for how long					

STAGE 3 RESULT – Strike through remainder of certificate if failed and ask ARC representative to sign acknowledgement	Pass	Fail	Assessment date: / /	Time:
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Technician authorising testing documentation:

Signature:



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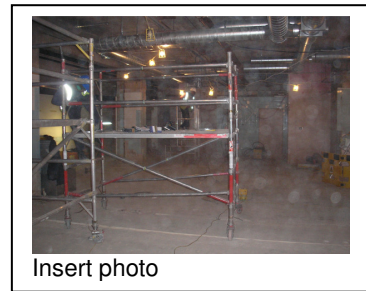
Report No: Job No:

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STAGE 4 OF 4 Final assessment of site for reoccupation after enclosure / work area dismantling

Work area equipment and / or enclosure dismantled	Yes	No	Transit route free of ACM waste / debris	Yes	No
Any evidence of dust / debris being released during dismantling works	Yes	No	Waste route / storage area free of ACM waste / debris	Yes	No
Work area and surrounding areas free of ACM waste / debris	Yes	No	Have all ACM's been removed or encapsulated as specified in the plan of work	Yes	No
Reassurance air monitoring	Pass	Fail	Documentation containing details of the reassurance air monitoring undertaken is attached, see report No. If no reassurance test was required give reasons why below		

Comments:



Insert photo

STAGE 4 RESULT – Strike through remainder of certificate if failed and ask ARC representative to sign acknowledgement	Pass	Fail	Assessment date: / /	Time:
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THIS AREA CAN / CANNOT BE RETURNED TO NORMAL OCCUPATION

Inspection carried out by: _____ Signature: _____

All preceding parts of this certificate must be completed by authorised Manestream ltd staff only.
This certificate is issued to inform the Duty Holder or Client that asbestos works have been completed according to the plan of work or specification.
Subsequent access to the former enclosure / work area is at the discretion of the Duty Holder / Client.
Manestream ltd cannot be held responsible for the safety of personnel in the former enclosure / work area.

CONTRACTOR'S REPRESENTATIVE ACKNOWLEDGEMENT (Complete one of the below and strike through the other option)

I have been advised by _____	that the certificate of reoccupation has not been issued
because the area has failed stage # _____	
I have been advised by _____	that the certificate of reoccupation can be issued as the area
has passed all four stages	

Name: _____ Signature: _____ Date: _____ Time: _____

ISSUE OF CERTIFICATE OF REOCCUPATION BY THE ASSESSOR

Copies of this certificate (Report No _____) were issued to the following persons:

Assessor: _____ Signature: _____ Date: _____ Time: _____

Note: A copy of the certificate must always be issued to the ARC.
A separate clearance certificate of inspection for the hygiene facility is required by the ARC.



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Photographs page

Note; there will be practical difficulties in producing a final certificate on site incorporating photographs.

Stages 2 and 4 inspection photographs

This could either illustrate the cleanliness of the enclosure if it has passed; the dirtiness if it has failed and also any remaining ACMs such as asbestos cement roofs to prove they were left in safe condition.

As this is an accredited activity, consideration should be given here to photographing areas where cleaning could not be reasonably practically undertaken and areas have been sealed e.g. expansion joints in concrete ceilings following removal of spray coating, again to demonstrate they were left in a manageable condition.,

Stage 4 inspection photograph