

**Eighteenth Meeting of the Asbestos Liaison Group**  
**28<sup>th</sup> September 2006**  
**Held at Belford House, Edinburgh**

**Minutes**

**Present**

**HSE**

Anne Wilson, Chair, Head of Health Unit  
Trevor Johnson, Head of ALU  
Matthew Ramsey, ALU  
Martin Gibson, HSE Specialist Group  
Kevin Walklin, HSE Cancer & Asbestos Unit  
Liz Standen, ALU  
Mike Williams FOD  
Anne-Helen Harding, HSL

**TAs/TUs**

Terry Jago, ARCA  
Grant Belgan, ARCA  
Mike Wilkes, ACAD  
Jean Prentice ACAD  
Susan Murray, TGWU  
Mike Keeligan, ATPWG  
Richard Morgan, GMB  
Peter Wilson, UCAT  
John Horsfall, ATAC  
Jim Caldwell, NFDC  
Peter Austin, ACAD

1. Introductions, apologies, welcome, etc (Anne Wilson)
  - 1.1. Apologies received on behalf of Colin Seditas & Rob Blackburn.
2. Minutes of meeting held on 25 May 2006 (Anne Wilson)
  - 2.1. The minutes were agreed with action points.
3. Matters arising from the minutes (Anne Wilson to lead)
  - 3.1. (item 3.5: Local authority enforcement activity) Awaiting further information.

**Action: Colin to feedback at next meeting.**

- 3.2. (item 5.1: The ACAD audit scheme) Trevor Johnson gave feedback, which was covered in item 8.

4. Asbestos Workers Survey (Anne-Helen Harding)

- 4.1. Ann-Helen Hardings report on the survey was well received by the group.

**Action: HSE/HSL to set up a link to Report.**

5. ALPI Conference: feedback (Trevor Johnson)

- 5.1. ACOP out of print – downloadable from HSE Direct
  - 5.2. Ancillary Licences.
    - 5.2.1.1. Scaffolders – better definition of when licences are needed/required.

**Action: Greg to clarify situation**

5.2.1.2. Supervisory licences – should actively supervise i.e. enter enclosure.

5.2.2. RPE: Paid and maintained by employer as a minimum standard.

5.2.3. Analysts & Surveyors – HSE Expectations are better clarification to Analysts & Surveyors.

5.2.4. MDHS100 – Next 3 months, working group to be set up to look at issue.

**Action: Set up Sub group for MDHS100 (Martin Gibson)**

5.2.5. Training Chapter – Chapter 4 should be bare minimum as standard

5.2.6. Confined spaces – Consult ARCA technical board as sounding board

**Action: Trevor to consult ARCA**

5.2.7. Electronic documentation – if contractors can show valid certificates, ALPIs will accept them. This ties in with the worker registration scheme.

5.2.8. CCTV – Forthcoming memo regarding supervision and use of CCTV.

**Action: Colin to distribute memos to ALPIs and ALG**

6. Training providers working group (Mike Keeligan)

6.1. Mike reported that as of the 6<sup>th</sup> September 2006 the group had 41 members.

6.2. Reported a shortfall in how training providers are providing training, focused on course content and that of chapter 4.

6.3. Providers have to reapply to be listed on HSE website.

6.4. Next working group meeting is scheduled for March 2007, where interested parties can show interest.

7. ALG Memo: RPE provision and maintenance

7.1. Topic was covered in item 5.2.2

8. ALG (sub group): moving forward (Trevor Johnson)

8.1. It was reported that there had not been a meeting since last ALG.

8.2. Peter Austin informed the ALG that 40% of ACADS membership had been audited for its registration. The scheme is seen to be workable, sustainable & manageable.

**Action: Trevor to organise next meeting of ALG sub group.**

9. ARCA – future involvement with ALG (Terry Jago)

- 9.1. Terry Jago reported general disillusionment about the influence the ALG had with HSE. The area of textured coatings was highlighted as an example.

10. ALU Update (Trevor Johnson)

- 10.1. Trevor announced that he would be leaving ALU temporarily, his replacement will be Greg Haywood.  
10.2. The 'Duty To Manage' (DTM) enforcement campaign is due to start April 2007.  
10.3. Step change events: these were proceeding with one planned for Birmingham in October and a further two events in February 2007.  
10.4. New asbestos regs due out shortly.

**Action: Trevor/Liz to send out new regs & Training Providers report web link to ALG.**

11. Any other business

- 11.1. Contractors guide was issued in June 2006.  
11.2. Asbestos essentials now on HSE website

12. Date, time, location of next meeting

- 12.1. Thursday 25<sup>th</sup> January, in London