

## PETROLEUM ENFORCEMENT LIAISON GROUP

### REVISED ACTION NOTES OF THE 30<sup>th</sup> PELG MEETING HELD ON THURSDAY 6 OCTOBER 2005

Allan Davies (Chair)	HSE - LAU
Peter Roberts (Secretary)	HSE - CFPD
John Hazeldean	HSE - HID
Ted Beckley	COSLA
Rob Tunnicliff	Midlands
Roger Marris	North East
Andy Berry	London
Brian Baker	South East
Steve Gray	Wales
Phil Monger	PRA
Rupert Ainsworth	UKPIA

#### **Welcome, introduction and apologies**

- 1 Alan Davies welcomed members to the 30<sup>th</sup> PELG meeting.
- 2 Apologies were received from Rory Hennessey, Michael Webber and Joanna Bradley.

#### **Notes of the 29<sup>th</sup> PELG meeting**

- 3 There were no comments on the accuracy of the meeting notes.

#### **Action notes of previous PELG meeting**

- 4 The following action notes were carried forward from the previous meeting:
  - a. Vapour hoses – problems with valves – the Energy Institute have started to draft some guidance. John Hazeldean and Roger Marris will continue to maintain a watching brief.

**Action: John Hazeldean & Roger Marris**

- b. Incident reporting: the SELCOG return has been distributed.

**Item discharged**

- c. Petrol extractor pumps – Andy Berry has not resolved the earthing issue - he will make further enquiries.

**Action: Andy Berry**

d. LPGA Autogas codes of practice – nothing to report at the moment. Phil Monger mentioned that he has been informed about two further incidents involving quite substantial leaks.

**Action: HSE (ongoing)**

e. PETEL 65/58 - Peter Roberts confirmed that HS(G)41 has been withdrawn.

**Item discharged**

f. Winter grade fuel – Alison Edwards has not reported any further developments.

**Action: Alison Edwards**

g. Licence renewals – Allan Davies confirmed that the outcome of the Hampton review would have an impact in this area. A new group has been established – the Local Authority Better Regulation Group (Labreg). It is discussing joint priorities for local authority regulation, writing new codes of practice, developing performance management indicators and revising the existing enforcement concordat. It has a number of working parties, including one on risk and one on work prioritisation. Labreg is set to come up with recommendations for consultation by November, for implementation by local authorities next April. Allan will keep members informed of developments.

**Action: Allan Davies**

h. LAPS – Allan Davies confirmed that DTI were taking an interest in the operation of LAPS and the Home Authorities schemes. They are currently formally consulting on the establishment of a Consumer and Trading Standards Agency, which may have an impact in this area. Allan will keep members informed of any developments.

**Action: Allan Davies**

i. Progress on HSE/LA strategy – Allan Davies mentioned that a paper about HSWA Section 18 would be discussed at the Health and Safety Commission on 14 February 2006. Allan will keep members informed of developments.

**Action: Allan Davies**

j. Autogas inspection checklist – has been published and is on the HSE website.

**Item discharged**

k. Letter to Richard Wigfull – has been sent.

**Item discharged**

l. Reports to LPGA – Peter Roberts has not been able to contact Jeff Watson. He will make further attempts.

**Action: Peter Roberts**

m. Screen wash dispensers – members agreed that this topic does not need to be pursued by PELG and can be discharged.

**Item discharged**

n. Review if standard licence conditions – see main agenda item.

p. Revised PETEL on storing and dispensing petrol at airfields. Peter Roberts has been unable to complete this objective, but will progress this item if time allows.

**Action: Peter Roberts**

q. BP Autogas revised risk assessment – members had been asked to make comments on the document – none had done so and this item can now be discharged.

**Item discharged**

## **Main Agenda**

### **Driver-controlled deliveries – compliance with the ACOP**

5 John Hazeldean introduced this item. He had been approached by a PLA who were concerned if a delivery procedure recently introduced by a supermarket chain was in accordance with the Tanker Unloading ACOP. Basically it's an 'auto-order' system where sites are monitored from a central point and deliveries arranged to take account of anticipated consumption. The tanker drivers perform the delivery on an unassisted basis and do not check the records held by the local staff.

6 John believes that this procedure probably does not breach the ACOP comment made in paragraph 29 of the ACOP but possibly does not conform to the guidance shown in paragraph 32. On the face of it, there could be a greater risk of a spillage if the driver mis-reads the printed record in the delivery box.

7 Members agreed that the matter needs to be resolved one way or another – a meeting will take place between John, Andy Berry and Rory Hennessey

**Action: John Hazeldean, Andy Berry & Rory Hennessey**

### **Review of standard licence conditions**

8 A start had been made during the previous PELG meeting on discussing the proposed new standard licence conditions. Some members had submitted the views of some of the regional groups etc. before this meeting. The various issues were discussed and members came to a consensus view on most of the proposed changes. It was agreed that John Hazeldean would draft a new version of the document, supported by a note explaining how the Group had decided on the particular courses of action. The document would then be sent out to PELG members for further consultation.

**Action: John Hazeldean and PELG members**

### **Any other business**

9 Brian Baker mentioned that he had recently investigated an odd case where it was shown that the operators of a site did not have a valid entitlement to use the property. He has drafted a note concerning the case which Peter Roberts will distribute to members, who may comment if they wish.

**Action: Peter Roberts**

### **Date of next meeting**

10 The next meeting was arranged for 26 January 2006.