

# **Waste and Recycling Procurement Central Bedfordshire Council**

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# Overview of Work

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- Contract documents
- Best practice
- Professional help
- Clear and concise

# Specification

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- Bins, boxes, sacks?
- Input or output?
- Risk / practicalities / cost
- Disposal sites

# Contractors submission

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- Operational method
- Risk assessments
- Statements
- Company rules and policies
- 'Blue Peter' documentation

# Operation and Review

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- Client supervision
- Contract performance meetings
- Annual review

# Safety Management Systems

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- Adopt safe methods of working for all tasks in order to protect the health, safety and welfare of his employees, members of the public, employees of the Council and others who may be affected by his operation.

# Safety Management Systems

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- At all times comply with the requirements of the Health and Safety at Work etc. Act 1974 and any Acts, Regulations, Codes of Practice or Orders pertaining to the Health and Safety of his employees or others who may be affected by his operations.

# Safety Management Systems

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- The contractor shall make available on demands by the supervising officer their Health and Safety Policy detailing its organisation and review and monitoring procedures.

# Safety Management Systems

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- The Contractor shall appoint or have immediately available competent persons to assist them in undertaking the measures needed to comply with the requirements and prohibitions imposed on him by or under the relevant statutory provisions.

# Safety Management Systems

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- Following reasonable and sufficient written notice by the Supervising Officer, the Contractor shall provide written details of all safety measures taken, training provided and supervision given to ensure the health, safety and welfare of his employees and others who may be affected by his acts or omissions during the performance of his contract.

# Safety Management Systems

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- The Council's authorised Safety and Emergency Officer or the Supervising Officer may suspend the contact or any activities forming part of it if non-compliance is identified.