

Health and Safety Executive Senior Management Team Paper SMT/10/107			
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HEALTH AND SAFETY EXECUTIVE
Senior Management Team
MONTHLY HEALTH AND SAFETY STATISTICS
Advisor: Tracey Oliva (HSAU) / HRSC PIR Team
Cleared by Gordon MacDonald on 18 August 2010

Issue

1. To provide the SMT with the monthly health and safety statistics for HSE

Timing

2. For review at the meeting

Recommendation

3. The SMT to note HSEs current position on performance against targets set.

Background

4. In April 2009, the Board cleared two documents, produced by the Corporate Health and Safety Committee (CHSC), to manage the health and safety of staff working in, and for HSE. In the 'Corporate plan for internal health and safety for 2009/10', under Section 4 'Measuring and Monitoring' the HSA is to provide SMT with monthly performance figures against target.

Discussion

5. Annex 1 provides details of incidents since the start of the work year and sickness absence performance

Annex 1 – Update on health and safety incident numbers, RIDDOR reports and sickness absence

The tables below show the number of reported incidents since the beginning of the 2010/11 work year.

Table 1 – Incidents in HSE for report year 2010/11 (10 August 2010)

Category	Target for 2010/11	Incidents reported since 1 April 2010
All incidents causing injury (inc)	<70	20
• Slips or trips causing injury	<20	2
• Work related road traffic incidents causing injury	<15	1
All work related ill health (inc)	<50	13
• DSE ill health	<10	5
• WRS ill health	<30	7

Table 2 – Comparison in incident rates for report year 2010/11 (10 August 2010)

Category	Target Incident Rate for 2010/11 (per 1,000 staff)	Annualised incident rate (per 1,000 staff)
All incidents causing injury (inc)	15	1.74
• Slips or trips causing injury	5	0.44
• Work related road traffic incidents causing injury	1	0.09
All work related ill health (inc)	12	1.05
• DSE ill health	3	0.26
• WRS ill health	8	0.70

RIDDOR incidents:

1. 16 March 2010 – WSW, a manual handling incident was reported to the ICC on 5 July 2010, involved the IP moving a number of crates from reception to the first floor in the Cardiff office. The incident was not reported immediately to the ICC as the IP was able to continue with his normal activities. However, over the following weeks the pain continued to increase and the IP was eventually signed off by his Doctor with two prolapsed discs. Investigation identified the relevant factors with appropriate actions being taken.
2. 19 May 2010 – YNE, the injured person was walking to the railway station from the Sheffield Office on official business when they suffered a tear to their achilles tendon. The IP was absent from work for a period of five days.

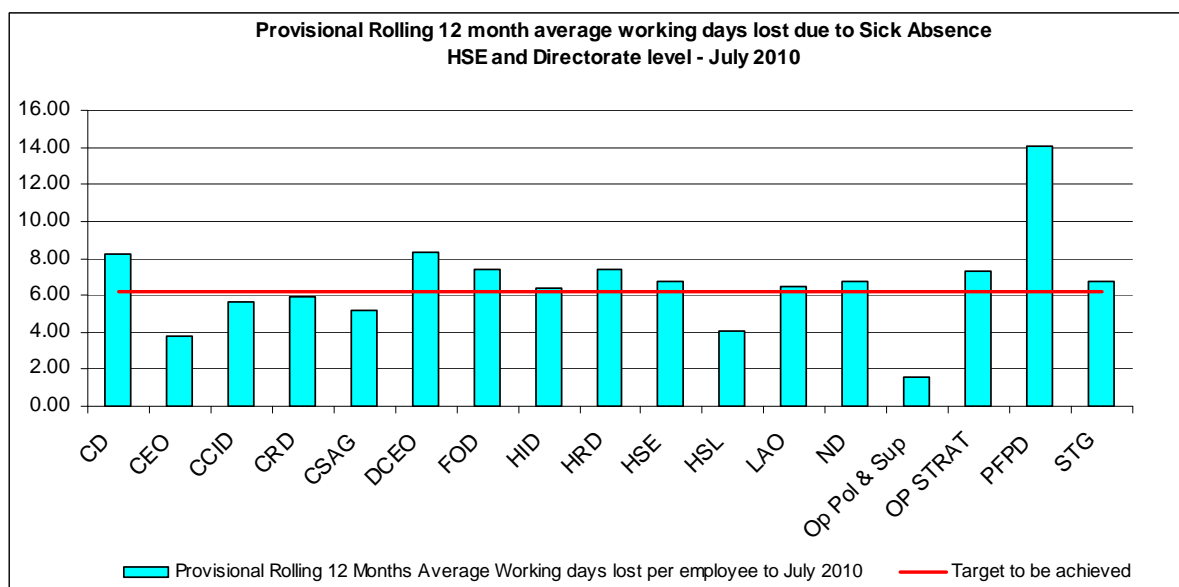
3. 25 May 2010 – Midlands Region, the incident occurred in the Nottingham office and involved a member of staff slipping over in the toilet area which resulted in muscle damage to the shoulder and possible collarbone fracture. The IP was absent for 45 days. Investigation revealed no obvious site or environmental factors.
4. 27 July 2010 – CRD, the incident which occurred on the slope of the multi-storey car park at the York office involved a member of staff who was riding their bicycle down the slope, braking suddenly and being thrown over the handle bars. The IP suffered severe bruising to the inside of their right leg, resulting in an absence of over three days. No contributory site or environmental factors were associated with this incident.

Sickness absence report

The graph show the average number of days lost through sickness absence at HSE and Directorate level.

The HSE figure is currently **6.78ⁱ** days per staff member per year, above the annual target of 6.2 days sickness absence per staff member.

Graph 1 - Shows the provisional rolling 12-month average of working days lost due to sickness absence to July 2010



Data source – e-HR, extracted 6 August 2010

ⁱ Since the start of the work year the Cabinet Office guidelines have been used to calculate the sickness absence figure, this takes into account actual full and part time hours resulting in a slightly higher, but more accurate average figure per employee than previously reported.