

Senior Management Team Minutes		SMT/M/09/06	
Meeting Date:	3 <sup>rd</sup> June 2009	FOI Status:	Open
Type of Paper:	Minutes	Trim Ref:	2009/305412

**Open Minutes of the SMT meeting held  
on Wednesday 3<sup>rd</sup> June 2009, Redgrave Court Bootle  
and by video conference link to Rose Court, London.**

**Present**

Geoffrey Podger	Kevin Myers	Sally Sykes	David Ashton
Gordon MacDonald	Alex Brett-Holt	Gaynor Coldrick	Kerr Wilson
Mike Weightman	Jane Willis	Patrick McDonald	Kevin Allars

**Apologies**

Eddie Morland	Steve Dennis	Bill Gunneyon
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**Also attending**

Laurence Monaghan, Diane Tsavalos, Dave Thomas & Lindsay Cairns (all items), Elizabeth Hodkinson & Tony Bandle (item 3 & 4), Anna Bliss & Dave Marshall (item 3), Nikki Hughes (item 4), Sandra Caldwell & Peter Brown (item 5), Peter Brown & Matthew Penrose (item 6), Heather Bolton (item 7), Paul Logan & Lorraine Medcalf (item 8)

**Minutes**

Elaine Harbour

**1 Agenda Item 1: Minutes and action notes**

1.1 The minutes were agreed as drafted

**3 Agenda item 3: Encouraging Strong Leadership (Paper SMT/09/10 - open)**

- 3.1 Elizabeth Hodkinson introduced the paper which included the following comments:
- a. The proposed paper to the HSE Board sets out HSE wide plans to deliver the HSE's new strategy goal to encourage strong leadership
  - b. The paper focuses on actions proposed for the financial year 2009/10 on leadership and requests a steer on actions for 2010/11.
  - c. The proposals for National Account Managers learns from and builds on the experience of the LOPP.
- 3.2 The SMT thanked Elizabeth for her paper and the discussion included the following comments
- a. The SMT considered that the proposals for 09/10 are substantial and the plan for 10/11 is suitably ambitious
  - b. The SMT agreed the paper for the Board and asked that the paper references the strategy launch and recent speeches on leadership by the HSE Chair and Board members

**4 Agenda Item 4: Sensible risk management: refreshing the brand and changing the emphasis from sensible risk to real health and safety (Paper SMT/09/50 – open)**

- 4.1 Elizabeth Hodkinson introduced the paper and made the following comments:
- a. The paper sets out proposals for refreshing and refocusing sensible risk to move it into an active embedding phase.
  - b. The terms of reference and remit of the existing Embedding Sensible Risk

Management Steering Group provide a basis for the Strategic Action Teams (SAT) style co-ordination of the work.

- 4.2 The SMT thanked Elizabeth for the paper and the discussion included the following comments:
- a. It is appropriate to review sensible risk given the launch of the new strategy
  - b. The work outlined in the paper is at different stages. The SMT decided that further development work taken forward with a wider group of contributors should be undertaken prior to the paper going to the HSE Board
  - c. There was agreement for the work to be co-ordinated by a SAT provided this was appropriate to the terms of reference of the SATs.

## **8 Agenda Item 8: Update on the Single Regulatory Framework to govern work with human & animal pathogens**

- 8.1 Gordon MacDonald presented the paper and made the following points
- a. The proposed Board paper outlined proposals for amending the approach and timetable for the development of the single regulatory framework to cover work with human & animal pathogens and genetically modified organisms
  - b. The new proposed timetable will implement the LRO by April 2010 with the single regulatory framework following 6 months later
- 8.2 The SMT thanked Gordon for his paper and the discussion included the following points
- a. Significant progress had been made to date and there are obvious complexities involved in combining 3 sets of European Directives
  - b. The SMT accepted that the delay and decided that the financial implications were manageable.

## **9 Any Other Business**

- 9.1 Future financial planning  
The SMT discussed future financial planning in light of an election