

**MINUTES OF THE TWENTY- SEVENTH MEETING OF THE  
TEXTILES INDUSTRY ADVISORY COMMITTEE  
HELD ON 2<sup>ND</sup> NOVEMBER 2004 AT  
MARSHALLS MILL, LEEDS**

**Present**

Mr Roger Johnson (Chairman)  
Ms Anne Carvell  
Mr Paul Gates  
Mr Stephen Walsh  
Mr Nick Halton  
Mr David Faulkner  
Mr Bruce Appleton

**Representing**

Conf. British Wool Textiles  
Knitting Industries Federation  
Community  
Lancashire Textile Association  
TGWU  
HSE FOD Operations Preston Office  
HSE Noise Specialist

Ms Maureen Kingman  
Mr Steven Kay

Secretary  
HSE

**Apologies**

Mr Gordon Rudd – ISTC  
Dr Frank Gallagher - HSE  
Mr Niall Campbell – BFA  
Mr Jeff Beardsley – Langholm Dyeing

**Observers**

Mr Peter Booth - TGWU  
Mr Alan Edmond – Community  
Mr Clive Champion - BLC  
Mr Robert Snedden - Community

**Agenda  
Item**

**1.0 CHAIRMAN'S INTRODUCTION**

- 1.1** It was agreed that subsequent Minutes could be presented in a shortened format.
- 1.2** The Chairman referred to Paper TEXIAC/27/04/1 setting out the Government's response to the DWP Select Committee's recommendation that the role and effectiveness of IACs be reviewed. He agreed to circulate 'A guide to managing HSC Advisory Committees' (GAP 2), the full text of the Select Committee's report and some web guidance on HSC - Advisory Committees, Boards and Councils to inform future debate.

**3.0 MINUTES OF, ACTIONS AND MATTERS ARISING FROM, THE 26<sup>TH</sup> MEETING OF TEXIAC HELD ON 11 MAY 2004 AT MARSHALLS MILL, LEEDS**

3.1 The minutes were agreed.

3.2 **(Min 3.1) Secretary, Ms Carvell & Mrs Drammeh** to proceed with arrangements for the Open Meeting in Leicester.

Leicester Tigers Ground had been booked. Agreed that members with Midlands' constituencies would provide lists of names for compiling an invitation list.

3.3 **(Min 3.4) Secretary** to invite the Performance Textiles Association to join the Committee. Done. Clive Moss, CEO had agreed to be nominated as part of the reconstitution process.

3.4 **(Min 3.5 Secretary** to set up working group to consider feasibility of partnership working with representatives of local authorities to respond to the changing needs of the textiles industries.

Secretary reported that the HSE Sector responsible for local authorities, Cactus, was to set up a working group to revise existing guidance on warehousing and would accept a nomination from TEXIAC. Mr Edmond agreed to seek a nomination.

3.5 **(Min 5.2) Secretary** to invite Bruce Appleton to next TEXIAC meeting and to submit recommendation on taking forward the findings of the Working Group on Reducing Noise at Source. Done – Agenda item 6

3.6 **(Min 6.2) Secretary** to ensure that 'noise' was the prime issue on the agenda of the following meeting. Done.

3.7 **(Min 7.1) Secretary** to send out Jo Walker's Stress presentation with the minutes. Done.

3.8 **(Min 7.3) Members** to take issue of 'stress' back to their Industry Committees and provide feedback on action to TEXIAC. **Secretary** to provide guidance on mapping stressors when available.

Secretary referred to new Management Standards for Stress that were to be published the following day.

- 3.9 **(Min 9.2) Secretary** to amend milestone for the commencement of video work from June 2004 to September 2004 in Work Block 3 of the TEXIAC Rolling Programme of Work.

Agenda item 8.

- 3.10 **(Min 10.0) Mr Kay** to circulate incidents & publications with minutes.

Done

#### **4.0 INDUSTRY REPORTS**

It was agreed that the Chair would circulate new wording for inserting into existing accidents books to make them compliant with the Data Protection Act.

#### **5.0 TEXTILES INFORMATION SHEETS**

- 5.1 It was agreed that these would only be available via the HSE website. Enquiries to be made on whether existing stocks could be supplied to members for distribution.

#### **6.0 FINDINGS OF THE WORKING GROUP ON REDUCING NOISE AT SOURCE**

- 6.1 It was agreed that Mr Appleton would distill his recommendations into web-based guidance for the industries. It would also be published via the trade press.

#### **7.0 FREEDOM OF INFORMATION ACT**

- 7.1 From 1<sup>st</sup> January 2005, this Act would give a statutory right of access to information held by government bodies, including HSE. Secretary to supply additional information so that member bodies could advise on the implications for their members of disclosure of information they had supplied to HSE.

#### **8.0 PROGRAMME OF WORK AND FUTURE HSE SUPPORT**

- 8.1 No decision had been reached on TEXIAC's bid for reconstitution.
- 8.2 It was agreed that members of the Committee would lobby at senior levels to retain TEXIAC's status as an industry advisory committee, but would first produce a plan of work that could be led and delivered by the member bodies. An ad hoc meeting would be held on 17 November 2004 to devise a new plan.

**10.0 UPDATE ON INCIDENTS & PUBLICATIONS – STEVE KAY**

Mr Kay agreed to send these out with the minutes.

**11.0 ANY OTHER BUSINESS**

Open Meeting: Agreed that the theme would be 'noise'.

**CLOSE**

Dates of Next Meetings

Wednesday 19 January 2005 – Leicester Tigers Rugby Ground

Tuesday 10<sup>th</sup> May 2005 – Marshalls Mill

Tuesday 11<sup>th</sup> October 2005 – Marshalls Mill