

**MINUTES OF THE 79th MEETING OF THE  
PRINTING INDUSTRY ADVISORY COMMITTEE  
Held on 29<sup>th</sup> June 2006 at**

**Quorn Grange Hotel, Quorn, Leicestershire**

**Present**

James Barrett  
Phillip Adams  
Bud Hudspith  
Phillip Doe  
David Hoy  
Dale Wallis  
Mick McGilly  
Tim Small  
Ian Hobson  
Wendie Drammeh

**Representing**

HSE - Chair  
BPIF  
AMICUS  
AMICUS  
NPA  
BPIF  
Newspaper Publishers Association  
HSE - Secretary  
HSE – Manufacturing Sector  
HSE - Minutes Secretary

**APOLOGIES**

Paul Machin – PICON and Screen Print Association  
Dave Blanchard - British Coatings Federation  
Paul Larkin – Newspaper Society  
Dick Barker - AMICUS  
Terri Miller - AMICUS  
Tom Usher - AMICUS  
Gary Marshall – Polestar Group

**OBSERVERS**

Jan Willets - HSE  
Simon Webster - HSE  
Nicola Healey - HSL

**Summary of actions agreed:**

1. **(Min 3.2) Mr Hobson** agreed to investigate why the Internet link on COSHH Essentials was not working.
2. **(Min 3.4) Members** who agreed to distribute MAC Tool feedback forms would make contact with Mr Hobson.
3. **(Min 3.5) Mr Small** agreed to distribute details of the outcome of a machinery supply issue court case to members when the information was available.
4. **(Min 3.5) Chairman** agreed to report back after meeting he was attending the following week on machinery standards and influence over suppliers.

5. **(Min 3.9) Mr Flint** to circulate statement on Transporting Paper Safely Guidance after the next PABIAC Meeting.
6. **(Min 4.0) Mrs Drammeh** to distribute Falls from Height presentation to members.
7. **(Min 4.1) Members** agreed to give feedback directly to Jan Willets on any initiatives they promote on Falls from Height.
8. **(Min 4.2) Mr Small** agreed to issue a press release to the printing industry on Working at Height.
9. **(Min 4.2) Mr Wallis & Mr Hudspith** agreed to supply 'quotes' for a press release on Falls from Height.
10. **(Min 5.0) Mrs Drammeh** to distribute Dermatitis Presentation to members.
11. **(Min 5.1) Mr Hobson** agreed to change wording slightly on dermatitis poster.
12. **(Min 6.0) Mrs Drammeh** agreed to distribute Statistics Presentation.
13. **(Min 6.1) Mr Webster** agreed to send Mr Hoy details of THOR.
14. **(Min 6.2) Mr Hobson** agreed to send feedback from the Statistics Presentation to Mr Webster.
15. **(Min 7.1) Mrs Drammeh** to circulate Machinery Safety Presentation to members.
16. **(Min 8.1) The Chairman** agreed to include an agenda item on the problems faced by migrant workers at a future committee meeting.
17. **(Min 8.1) The Chairman** agreed to investigate the progress of a draft document about migrant workers.
18. **(Min 8.1) The Chairman** agreed to speak with Graham Walker (HSE's Agriculture and Food Sector) to ask him to speak at a future PIAC Meeting about dealing with health and safety for migrant workers.
19. **(Min 8.2) Mr Hobson** agreed to arrange for a link between the printing website and HSE's MSD website to enable self-risk assessment sheets to be downloaded.
20. **(Min 9.1) Members** agreed to the location for the Open Meeting in November 2006.

## **1.0 CHAIRMAN'S INTRODUCTION**

- 1.1 The Chairman conveyed his thanks to AMICUS for offering the venue for the meeting. Mr Small was introduced as the successor to Maureen Kingman. Mr Small outlined his career in HSE and said he looked forward to working with the Committee. The Chairman introduced the guest speakers at the meeting, Simon Webster from COSAS, Nicola Healey from HSL and Jan Willets from HSE's Manufacturing Sector.

## **2.0 APOLOGIES**

2.1 Apologies had been received from Dave Blanchard, Gary Marshall, Paul Larkin, Paul Machin, Tom Usher, Terri Miller & Dick Barker.

## **3.0 MINUTES OF LAST MEETING AND MATTERS ARISING**

An alteration had been made to paragraph 5.1 and members had been e-mailed the amended minutes prior to the meeting. The minutes of Meeting 78 were agreed.

3.1 (Min 3.7) Mr Hobson to investigate whether other Government Departments were exhibiting at IPEX 2006. Done. Mr Hobson said that there had been no other Government Departments exhibiting but he had attended the event and provided support for AMICUS & BPIF at their presentations there.

Mr Hudspith suggested that PIAC start planning for the next IPEX well in advance so there would be a presence at the event in 2010. He suggested forming partnerships with some of the major printing machine suppliers who are exhibiting next time, for them to print posters and literature at the event to hand out to exhibition visitors. This would give PIAC & HSE a presence at the event and also communicate the health & safety message to a wide range of people.

The Chairman agreed it was necessary to take a long-term view of the opportunities afforded by exhibitions and make sure the opportunities were considered in good time.

3.2 (Min 5.4) Mr Hobson to speak with Paul Evans about COSHH Sheet web links. Done. Mr Hobson explained that putting the printing control guidance sheets on the COSHH website was planned for the future. Mr Hobson gave statistics for visits to the Printing web pages. Mr Hudspith said the link between the COSHH website and the COSHH sheets on the printing website seemed not to be working. Mr Hobson agreed to investigate this.

3.3 (Min 6.0) Chairman to speak with Workplace Health Direct to ask them to present at the PIAC Open Meeting in November. Done - they would attend.

3.4 (Min 7.1) Chairman agreed to investigate whether targeted research could be carried out on the success of the MAC Tool. Done. The Chairman explained HSE research budget had been frozen for the foreseeable future. Mr Hoy suggested a feed back form on the MAC Tool would be helpful on the website.

Mr Hobson noted that the MAC tool is not printing-specific and has wide application. As such, it is for the author of the MAC Tool, [Chris Quarrie] to decide if more feed back / research is necessary and for him to develop it centrally.

Mr Wallis supported the idea of a form and said he would certainly distribute it to his members. Members agreed to contact Mr Hobson if they were willing to distribute feedback forms on the MAC Tool.

The Chairman noted there had been several iterations of the MAC tool, each based on feedback from users. It was not clear whether there was a need for further extensive feedback.

- 3.5 (Min 7.2) The Chairman to speak to HSE colleagues about machinery standards and influence over suppliers. Done. The Chairman explained that there was to be a meeting the following week on this matter and he would report back after the meeting to members. He suggested any problems and examples on machinery to be fed back to Mr Small as HSE needed to be aware of issues.

Mr Wallis spoke about an article in Print Week about buying machinery on e-bay, it did not have any mention of health and safety standards in the piece. Mr Small said that there were similar issues in the woodworking industry and mentioned a recent court ruling on machinery supply that was not in HSE's favour. He agreed to circulate information on the case when he had more details.

- 3.6 (Min 7.3) Members to send Mr Hobson case studies for slips & trips campaign. Discharged. Unfortunately none were forthcoming. Mr Hobson reiterated to PIAC members that HSE inspectors would be visiting printing companies this year concentrating on slips and trips.

- 3.7 (Min 7.5) Mr Hobson to seek volunteers to sit on dermatitis working group. Done - covered at item 5.

- 3.8 (Min 7.6) Mr Hobson to feed back comments on the WRULD report to the author. Done -see item 8.

- 3.9 (Min 9.0) Mr Chris Flint to circulate statement on Transporting Paper Safely Guidance. Not done. The Guidance was to be discussed at the next PABIAC meeting [ July] and a statement would be issued after the meeting.

#### **4.0 FALLS FROM HEIGHT PRESENTATION by Jane Willets HSE**

- 4.1 This presentation to be circulated to members after the meeting.

Mr Hobson said the 'live issues' page on the printing website would contain the message given by Jan Willets today. A general discussion ensued on the risks associated with working on low-level unfenced working platforms that featured on many larger presses. The apparent inconsistency was noted between the rationale of the Work at Height Regs on the one hand and the various machinery standards on the other hand i.e. CE marked machines could legitimately be sold without guard rails for these platforms. Members to give feedback to Jan Willets.

4.2 The Chairman suggested PIAC issues a press release on the Height Aware Campaign and Pack. Mr Wallis agreed this was a good idea, working at height is not generally associated with the printing industry and it would be a good way to promote the campaign. Mr Wallis & Mr Hudspith agreed to supply 'quotes' for the press release.

#### **5.0 HSE's DERMATITIS CAMPAIGN**

Mr Hobson gave a presentation on HSE's Dermatitis Campaign. This presentation will be distributed after the meeting to members.

5.1 Mr Wallis suggested changing the wording slightly on one of the dermatitis posters to 'conditioning cream'. Mr Hobson agreed to do so.

#### **6.0 HSE STATISTICS PRESENTATION by Simon Webster HSE**

This presentation to be distributed to members after the meeting.

6.1 Mr Hoy asked Mr Webster to supply him with more information about THOR. Mr Webster agreed to send this to him.

6.2 A general discussion ensued about under reporting and the gathering of statistics. Mr Webster said that statistics are not released if the number of returns is less than 25. Mr Hudspith drew attention to the importance of looking at accident rates, not just absolute numbers of accidents / employees. Smaller sectors in printing are still important to target e.g. manual handling accidents are particularly high in newspaper distribution in relation to the size of the industry. Mr Hobson agreed to send comments on the presentation to Mr Webster after the meeting.

#### **7.0 MACHINERY SAFETY – Nicola Healey**

7.1 All members agreed this presentation was most helpful and asked for the presentation to be circulated after the meeting. Mrs Drammeh agreed to send it to members.

7.2 Mr Hoy said that the findings of the survey was very interesting and reflected just what everyone thought. Mr Hudspith suggested falls in trends could be to do with fewer people in specific sectors of the industry or the use of more automated presses. He expressed shock that in 2006 people are still being seriously injured by machinery.

7.3 The Chairman noted that the Manufacturing Sector are not ignoring machinery problems and have a three year initiative which may stretch to four years called Safe Interventions. This is an initiative of targeted inspections on particular highlighted dangerous machinery throughout the manufacturing industry.

#### **8.0 WRULD's in the Printing Industry – Bud Hudspith**

Mr Hudspith presented a paper from AMICUS GPM.

He recognised that HSE does not regard WRULD's in printing as a priority area for investment, but noted that the HSL report confirmed that print finishing presents by far the greatest WRULD risks in the industry.

Hence PIAC should focus its efforts here rather than other areas of printing & publishing . The Chairman agreed that more smart and targeted communications were needed to combat the problem.

8.1 Mr Wallis said that one of the main problems print-finishing areas in companies face, is that more and more staff in this part of the industry do not have English as a first language and are also often agency workers. The Chairman agreed that the problems facing migrant workers should be an agenda item at a future meeting. Mr Hudspith spoke about a draft document he had been asked to comment on many months ago about migrant workers and asked the Chairman if it had been published yet. The Chairman was unsure and said he would investigate with Graham Walker who was involved in the project. He agreed also to ask Mr Walker if he would be willing to speak to the Committee at a future meeting.

8.2 Mr Hobson outlined the actions he had taken to highlight the issues on the printing webpage, including updating the 'Live Issues' section and various links to other relevant pages, as well as guidance [both free and priced]. He agreed to arrange a link from the printing website to the MSD website where self-risk assessment sheets can be downloaded.

8.3 The Chairman noted a similar assessment tool to MAC is being developed for upper limb disorders. It is to be trialed in one HSE region in the coming months. He also said there would be a Backs! 2006 campaign later in the year that would concentrate on all MSD issues, including WRULDs.

#### **9.0 AOB**

The next PIAC meeting is scheduled to be the Open Meeting on 9<sup>th</sup> November 2006. It is proposed to hold the meeting at The Castle Green Hotel in Kendal, Cumbria. Members agreed to the location and to promoting the event. The Chairman agreed to the funding of the event.

#### **9.0 DATES OF NEXT MEETINGS**

10.1 9<sup>th</sup> November 2006 – Open Meeting – Caste Green Hotel, Kendal, Cumbria.

Thurs 8<sup>th</sup> February 2007 – Field Group, Newcastle-upon-Tyne