

Agriculture Industry Advisory Committee (AIAC)

Project Group: Temporary and migrant working

Minutes of 8th Meeting: 23 April 2007 (HSE Stoneleigh)

Present:

Madge Moore - Lantra
Ivan Monckton - TGWU
Martin Swinney - Home Office: Work Permits (UK)
James Eckley - NFYFC
David Matthey - IOSH
Graeme Walker - Secretary
Chris Molde - HSE

Apologies:

Chris McCann - ASDA

Agenda

1	Welcome and introduction	
2	Minutes of the last meeting	Minutes of 7 th meeting (15/02/07) agreed
3	Update on 6 th meeting and Actions arising	See item 2. above Outstanding actions from 7th meeting: (3) IM to explore with TGWU the potential for a dedicated Migrant Worker Action/Hotline – discharged
3	Migrant worker pocket card	GW & CM: updated members on the position. The pocketcard has been translated into Polish, Bulgarian, Romanian, Lithuanian, Latvian, Russian and Ukrainian. Printing has only been delayed pending confirmation of the print run – currently estimated at 80,000. HSE proposes to launch the web-based version simultaneously with the hard copy version.
4	Communications strategy/plan	GW: informed members that HSE (Comms.Dir.) had advised there will be no formal launch as the pocketcard is not a new product but rather replaces a pre-existing publication. GW & CM: updated members on the responses from intern re: disseminating the guidance. Offers of help and assistance (electronic and/or hardcopy) have been received from UKIS, HO (BIA), JobCentre Plus, EURES, TGWU, Lantra/Skills for Business network, IOSH/ ILO, ETI etc. Further enquiries to be made of NACAB, NAAC and CRC.

		<p>Provisional publication in May. Still proposed to:</p> <ul style="list-style-type: none"> • post the pocket card on the Sector website asap and no later than end of May • develop the migrant worker website by July 2007; and • formally launch the migrant worker guidance and website at the Royal Show <p>Actions: (1) GW: to pursue NACAB contacts (2) MM: to pursue CRC contacts (3) MM: to pursue LANDEX contacts (4) IM: to pursue TUC and IUF (Int.Union of Food & Farming) contacts (5) GW: to discuss with Michael Britten (NFU) (6) GW: to discuss application to/interest in Northern Ireland</p>
5	Guidance for SMEs	<p>GW: advised that agreement had finally been obtained for the group to develop guidance in the preferred 4/6 page (A5) format. GW: advised that a condition of agreement was that the product would need to be 'tested' before going to print/launch. No further information available as to what this means in practice. GW: tabled the first draft of the SDME guidance. Members were generally supportive and further discussion centred on issues of diversity, referencing and provision of further information.</p> <p>Actions ALL: to submit any comments in writing by 31 May. GW: to prepare second/final (?) draft for next meeting.</p>
6	HSE Migrant worker website	<p>GW: gave a brief demonstration of the website currently under development</p>
7	Feedback to AIAC	<p>General discussion on points to be raised by the Chair in reporting back to the AIAC on 2 May.</p> <p>Action MM: to prepare draft notes for verbal feedback.</p>
8	Date of future meeting	<p>10.30 am - Tuesday 12 June 2007 at HSE Stoneleigh</p>
9	AOB	<p>No further business</p>