

Health and Safety Executive Board			HSE/09/M5
<b>Meeting Date:</b>	27 May 2009	<b>FoI Status</b>	Open
<b>FoI Exemptions</b>	None		
<b>Trim Reference:</b>	2009/252000		
<b>HSE Board Meeting - 27 May 2009 Novotel Hotel, London</b>			

**Present:**

Judith Hackitt – Chair	Danny Carrigan	Robin Dahlberg	Sandy Blair
David Gartside	John Spanswick	Hugh Robertson	Liz Snape
Judith Donovan			

**Also attending:**

Geoffrey Podger, Alex Brett-Holt, Steve Dennis, Sally Sykes, Dan Manghai, Navroza Ladha,, Mike Weightman and Kevin Allars (Item 1) Rita Donaghy, Philip White and Louise Brearey (Item 3), Terry Rose (Item 6), Jane Willis, Rachel Russell and Marcia Davies (Items 7) Observers for open session – Anne Robinson, Sophie Griffiths, Alix Thomas, Andrew Canter.

Apologies: Sayeed Khan, Kevin Myers, Gaynor Coldrick

**Minutes:** Laurence Monaghan

Open Session	
<b>4</b>	<b>Welcome and introductions</b>
4.1	<u>Introduction</u> The Chair noted that apologies had been received from Sayeed Khan, Kevin Myers and Gaynor Coldrick.
4.2	<u>Minutes</u> The minutes from the April meeting were agreed with one additional point.
4.3	<u>Matters arising</u> The Chair provided an update on matters arising since the last meeting which included: a) Three members of the Work & Pensions Select Committee had visited Redgrave Court on 18 May. b) The Strategy launch would be taking place on 3 June at Central Hall Westminster c) A summary of the RDM Audit discussed at the April meeting was now available on the HSE website along with a copy of the report.
<b>5</b>	<b>Chief Executive's Report – HSE/09/48</b>
5.1	Geoffrey Podger presented his written report. The following points were made in its discussion: a) Swine flu – HSE's involvement in Swine Flu planning activities had not placed significant demands on resources b) Gas Safe Register – The transition had proceeded fairly smoothly with only minor glitches. Some individuals had struggled with the new system and this had led to the occasional complaint. c) ND recruitment – The recruitment exercise was still ongoing and vacancies remaining were not yet known. The Board requested a future update on HSE-wide recruitment.

<b>6</b>	<b>HSE's Work in Wales – HSE/09/49</b>
6.1	<p>Terry Rose introduced the paper updating the Board on HSE's work in Wales by providing the following points of context:</p> <ol style="list-style-type: none"> <li>The retirement of the First Minister had been announced and this may change the Minister's portfolio.</li> <li>There was no identified lead for H&amp;S among Ministers and consequently Terry had to engage with all Ministers. Senior HSE managers were considering options to improve arrangements for engagement and intelligence gathering.</li> <li>It was not yet clear if the recently announced All Wales Convention would cover H&amp;S.</li> <li>TUC Wales now had a new general secretary and a date had been agreed for an all Wales safety representative conference.</li> </ol>
6.2	<p>The Board thanked Terry for his paper. They agreed that they would monitor the activities of the All Wales Convention and agreed, in principle, to the holding of an annual meeting in Wales which would incorporate an evening meeting with stakeholders.</p>
<b>7</b>	<b>Agriculture revisited: progress to date and next steps – HSE/09/46</b>
7.1	<p>Jane Willis, Rachel Russell and Sally Sykes introduced the paper which provided a formal update on progress and sought agreement on plans for future work.</p> <ol style="list-style-type: none"> <li>The first phase of the 'Make the promise. Come home safe' campaign had now been delivered and reviewed. The tone and message had struck a chord and the direct marketing had proved successful; 7000 responses had been generated along with strong stakeholder support.</li> <li>Measuring outcomes presented challenges and a post-programme survey was to be developed. The work had also raised expectations among stakeholders who believed it would take more than 2 years to change behaviours, a view shared by Sally Sykes and the Agriculture sector.</li> <li>Proposals to take the initiative forward included building on the 'promise' message, working further with stakeholders, and increasing the use of SHADs.</li> </ol>
7.2	<p>In the discussion of the paper the following points were made:</p> <ol style="list-style-type: none"> <li>Previous research by Oxford Strategic Marketing had directed the initiative and campaign to focus on small, family and self-employed farmers.</li> <li>The republished Farmwise booklet was a long-term document and so didn't reference time-bound initiatives such as this campaign.</li> <li>The success of the campaign appeared to support the tailoring of interventions to sectors although the Board did recognise the unique characteristics of the farming audience and the significant leap between raising awareness and changing behaviours.</li> </ol>
7.3	<p>In conclusion of the discussion:</p> <ol style="list-style-type: none"> <li>The Board commended the approach taken by the initiative and agreed the recommendations and plans proposed in the paper, subject to funding in the longer term.</li> <li>The Board supported the use of a sustained approach to help achieve changes in behaviours and saw the campaign and HSE engagement, through e.g. SHADs, as complementary parts of the process.</li> <li>The Board thanked those involved in the initiative, particularly Rachel Russell who would soon be moving on to other work.</li> </ol>

<b>8</b>	<b>June meeting agenda and Forward Look</b>
8.1	<ul style="list-style-type: none"> <li>a) The Board asked that the pattern of issues arising on agendas be reviewed</li> <li>b) The timing of pre-meetings was confirmed</li> <li>c) A detailed timetable for the visit to Scotland was requested.</li> <li>d) A review of Rita Donaghy's report and a report on Construction including an update on the Olympics was requested for the July or August meeting.</li> </ul>
<b>9</b>	<b>Any Other Business</b>
9.1	<p>Below the line – Update on the REACH Asbestos Restriction – HSE/09/51</p> <p>The Board agreed the shortened consultation proposed and authorised the Chair to sign off further issued as necessary.</p>
9.2	<p>The Board offered Giles Denham their thanks and best wishes for his return to Department of Health.</p>