

Health and Safety Executive Board Paper		HSE/05/01	
Meeting Date:	2 February 2005	Open Gov. Status:	Fully open
Type of Paper:	Above the line	Paper File Ref:	
Exemptions:	None		

HEALTH AND SAFETY EXECUTIVE

THE HSE BOARD

Health and Safety Corporate Plan 2005/06

Paper by Susan MacKenzie, Director of Personnel

Adviser: Tim Beaumont

Cleared by Justin McCracken on 24 January 2005

Issue

To seek the Board's agreement on the Corporate Health and Safety Plan revised for 2005/06.

The paper takes account of discussions at the Corporate Health and Safety Committee (CHSC) in November.

Timing

Subject to Board agreement, Personnel will arrange for the Corporate Plan to be published on the intranet in February 2005.

Recommendations and Decisions

The Board is invited to discuss the Plan at annex 1 and to:

- v Accept the draft Plan as the basis for health and safety management in HSE for 2005/06.
- v Note that the implementation of the plan may require extra resources, if these are significant a further proposal will be made to the Board.
- v Agree for the Plan to be published on the HSE's intranet & website.

Background

In the H&S annual report 03/04, we were able to report good progress on our targets, in particular a significant reduction in the number of DSE related MSD reports. However progress against the Corporate Health and Safety Plan 2004/05 has been disappointing. HSE have already failed to meet the Board's targets for incident reduction for 04/05.

The CHSC held an emergency meeting in October to discuss how we could address the increase in accidents/ill health. An action plan was produced, which was further

refined at the CHSC in November. One significant outcome from these meetings was a communications programme for health and safety. This programme is now in the final stages of development and is due to be launched in February 2005. Posters will be distributed across HSE and a new quarterly supplement to Express will be published highlighting practical solutions to the health and safety problems the HSE faces. The programme is intended to raise the profile of internal health and safety issues.

There are other current issues affecting the content of the plan. At the July Board, Steve Coppell presented a paper (HSE/04/026) proposing improvements to health and safety management in HSE. The recommendations of this paper have been incorporated into the 05/06 Corporate Plan. Priority Area A at the start of the Plan contains a number of the proposals that were agreed by the Board in the July meeting.

Also at the July Board, Elizabeth Gyngell presented a separate paper (HSE/04/031) on tackling work-related stress in the HSE. The project to ensure that the HSE uses the Stress Management Standards began in January 05. The Plan for 05/06 is to continue this vital work.

Argument

The content of the Corporate Plan is based on reviews of our performance, Revitalising Health and Safety, HSE's Priority programmes, the Ministerial checklist and Good Practice Guide.

The Plan identifies 4 priority areas. These are:

PRIORITY A: IMPROVING HEALTH & SAFETY MANAGEMENT IN HSE: The development of fit for purpose systems and a strong compliance culture across the organisation.

PRIORITY B: TARGETING THE MAIN CAUSES OF HARM IN HSE: Improving HSE's performance with regards to DSE related problems, manual handling related injuries, slip & trip accidents and work-related stress.

PRIORITY C: TARGETING HIGH CONSEQUENCE RISKS: Ensuring that work-related road risks and lone working risks are properly managed.

PRIORITY D: IMPROVING OUR ABILITY TO MONITOR HEALTH AND SAFETY PERFORMANCE: Identifying leading indicators to compliment existing board targets and take steps to ensure that targets are met.

The priorities reflect the current significant issues in health and safety management in HSE. There are other health and safety topics that will continue to be given attention. These include:

- v Promotion of the on-site occupational health advisory service.
- v Activities geared towards promoting the good health of staff.
- v Site health and safety topics as identified by local risk assessment.
- v Operational priorities as identified by the OGHSC (Operations Group Health & Safety Committee).

Consultation

The CHSC, the OGHSC and the Site Health and Safety Co-ordinators have contributed to the development of this Corporate Plan. Trade Union Safety Reps are on both committees and made a positive contribute to the formulation of the plan. In particular the issue of work related road risk was one that the TU were keen to see given priority.

Presentation

The Board agreed that the 2003/04 'Health and Safety in HSE - Annual Report' and 2004/05 Corporate Plan to be available on HSE's Web Site.

Costs and Benefits

Not applicable

Financial/Resource implications for HSE

This is an ambitious plan that seeks to effect a step change in health and safety management in the HSE. It is possible some additional resources may be required. A clearer picture of the resource implications will emerge when the HSU's work plan is completed and the Site Coordinators role is reviewed in July 05. If any significant extra resource requirments are identified these will be brought back to the Board for approval.

Environmental implications

Not applicable

Other implications

None

Action

We are seeking Board agreement to publish the Plan on the intranet and HSE's web site.