

APPENDIX D - EXTERNAL RECRUITMENT PROGRAMME

B/02/037

| Campaign | No. of posts | D/Ds | Key Dates | | | | Comments |
|--|--|------|---------------|------------|-----------|-----------------------|--|
| | | | Advert placed | Close Date | Sift Date | Assessment/ Interview | |
| Band 3 | Nine posts across 6 disciplines. Note the posts for Electrical Engineering and Structural Integrity have been removed from the websites as sufficient experience is now available in NSD. | NSD | Aug | | | | Ongoing recruitment via Internet website (HSE and topjobs.co.uk). Flyer issued in professional journal to stimulate interest – Safety and Reliability Journal. 93 CV's received & sifted by NSD. 18 met the sift standard. Of these: <ul style="list-style-type: none"> - 3 candidates withdrew; - 7 candidates have been placed on hold as they were for disciplines with no vacancy; - 5 candidates have been to assessment with 3 (all for Mechanical Engineering failing at this stage). - Candidate has accepted a Human Factors post (appointment checks underway). - Candidate offered a Corrosion Science post. 3 candidates are to be assessed in September (1 for Mechanical Engineering and 2 for Control and Instrumentation). |
| SCS D/D NSD | 1 | NSD | July | Aug | 6 Sept | 26 Sept | Awaiting results of sift. |
| Band 3 IRR (radiation safety) | Initially 2 (but 1 since filled) | TD | Ongoing | | Ongoing | | Ongoing recruitment via Internet website (HSE and topjobs.co.uk). 1 candidate successful at interview and taking up duty 2 September 2002. A further candidate is being invited to assessment - date to be arranged. |
| Band 3 Specialist/Regulator Inspector Railways | Initially 24 later revised down to between 6 and 9. | RI | April | 17 April | 22-24 Apr | W/c 20 May | RI3 decided to go ahead with event with RI1 holding back as funding for posts not available. 8 were successful out of 15 interviewed at assessment event. 8 Offers made – with 6 accepted – 2 rejected. All but one have take up duty dates. |
| Band 3 Railways Technical and Field | 8 field 6/10 max tech | RI | Sept | 20/9 | 26/9 | W/C 29/10 | Assessment event planned between 29 Oct - 4 Nov but this has been postponed. |

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| | | | | | | | Note: recruitment activity suspended pending decision on funding. However, Personnel/RI have progressed and agreed advert and information pack pending decision to proceed. |
| Solicitors Band 2 | 2 | SOLS | | | | 25 June | 2 offers made. |
| Band 3 Wells Inspector | Originally 4 but with offer made (see final column) requirement now 3 | HID | | 28 June | Early July | 14-15 August | HID employed the services of a recruitment search consultant to generate interest from which 12 candidates short listed for interview – 8 candidates assessed in August in Aberdeen however, all were unsuccessful. Note: recruitment activity suspended pending decision on funding. |
| Band 3 Specialists | 1 x Pipelines 2 x Explosives 1 x Divers 4 Offshore - IMT | HID | 23 May | 19 June | 24-26 June | 23-25 July | Following assessment event, 4 offers made for IMT, 1 for Diver & Explosive. Explosives candidate has withdrawn, offered post to 2 nd successful candidate. 1 Explosives post still unfilled. Pipelines post not filled. Note: recruitment activity suspended pending decision on funding. |
| Band 3 Specialist Inspectors 1. Process Safety 2. Mechanical 3. Control and Instrumentation | 10? – to be confirmed | HID | TBA | TBA | TBA | TBA | At planning stage. Note: recruitment activity suspended pending decision on funding. |
| Band 3 Electrical Engineers | FOD x 3 TD x 1 | FOD/TD | 5 Sept | 27 Sept | 2-4 Oct | 23 – 25 Oct | Adverts appeared in Daily Telegraph and IEE trade journal on 5th Sept. 22 packs had been issued at 6 th September. Personnel are trialing application on line via HSE and topjobs.co.uk internet sites. |
| Medical Inspectors | Not known | FOD | | | | | Vacancy details now prepared for internet. Awaiting confirmation of advert from FOD. Note: recruitment activity suspended pending decision on funding. |
| Band 4 Regulatory Trainee Inspector: | Approx 73.5: FOD 41 HID 10 RI 10 | FOD, HID, RI | 28 Jan | 21 Feb | 5 – 22 Mar | 10-25 June | 14,000 packs issued, 3,058 applications received and 180 candidates invited to assessment centre. 176 candidates interviewed. 91 candidates met the minimum standard. Latest vacancy figures: total 61 posts (41 FOD, 10 HID |

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| | (funding to be confirmed on FOD posts) Rose Court policy posts 12.5 | | | | | | and 10 RI). 60 of 61 offers made have been accepted. 56 contracts have been issued with the remaining 4 awaiting health clearances from BMI. 1 further candidate identified from B4 policy (via B4 regulatory campaign) and transferred across to FOD. |
| Band 4 Policy – Rose Court | Approx 12.5 | Rose Court | | | | | 9 FOD B4 Regulatory Trainees offered Policy adviser vacancies - all 9 have been contacted are encouraged by this opportunity and have met line managers. Candidates are aware of the need to remain in the policy post for 2 years. Since initial discussions, 1 candidate has been offered B4 regulatory post – Personnel are approaching a B4 regulatory trainee from the waiting list in an attempt to fill this post. To date 6 offers made with 4 conditional contracts offered. |
| HD Scientists | Not known at present | HD | TBA | TBA | TBA | TBA | Still at planning stage – Approx 5 vacancies. HD have a number of FTAs - and 3 individuals on Waiting List. If right discipline HD will only have a small campaign. Further meeting planned for early Sept. |
| B2 Economist | 3 | SASD | W/c 1 July | 25 July | 20 August | To be arranged | Advert placed through Government Economist Service. Interview date to be arranged. |
| Band 6, Bootle (waiting list in operation) | various | Bootle | | | | 2001 | Following B6 recruitment exercise for Bootle held in late 2001, 171 candidates met the minimum requirement and placed on a waiting list. 68 candidates have been placed to date a further 10 are in the process of being placed. 79 remaining on list. 16 have withdrew their interest. |
| Band 6, Rose Court | various | London | | | | | Rolling programme continues to meet demand. A waiting list has been established following interviews held in August. |
| Band 6, national (other than Bootle/Rose Court) | various | various | | | | | Various regional recruitment ongoing |
| Band 5 | various | London | | | | | A total of 8 have started since April. Quality remains high. Further recruitment activity is planned for September (approx 4 vacancies) before awaiting outcome of the London B5 panel. |

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| Band 5 Librarian | 1 (part-time) | RPD DIAS | | | | | FTA for Sheffield. Awaiting confirmation campaign will go ahead – may opt for loan/secondment. |