

## Health and Safety Executive Board Paper

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### HEALTH AND SAFETY EXECUTIVE

#### The HSE Board

#### Health and Safety in HSE Annual Report 2001/02

#### A Paper by David Ashton, Director of Personnel

#### Advisor: John Ives, Personnel

Cleared by Justin McCracken on 23 September 2002

#### Issue

To seek the Board's agreement on the content of the Health and Safety Annual Report 2001/02 and the proposals for its publication.

#### Timing

Subject to Board agreement, Personnel will arrange for the report to be published on the Intranet in October.

#### Recommendation

The Board is invited to discuss the report at Annex 1 and to agree:

- the tone and balance of the report. Particular attention is drawn to the introduction by the DG (page 2), the executive summary (page 3) and incident reporting (page 20).
- to agree for the report to be published on the intranet.
- to consider publishing report on the internet

#### Background

The Annual Report is published by the Director General to fulfil the commitment in the Health and Safety Policy Statement to keep staff informed.

The report is intended to be an open, objective account of the progress made in the year by Directorates, Divisions, Personnel and others in delivering to the Corporate

Health and Safety Plan. In response to comments on previous reports, this year the report is significantly shorter.

### **Argument**

The report and the Board attention it receives, help to demonstrate senior management commitment to health and safety, raise awareness of health and safety issues amongst staff and promote good practice and consistency between Directorates. The report fulfils the requirements of HSE's Safety Policy.

It is difficult to draw firm conclusions on progress in improving health and safety in HSE because of the under reporting identified in the Staff Attitude Survey (SAS). There are some positive indicators e.g. reduction in the number of RIDDOR reports relating to WRULD, the management of DSE issues and the improved responses in relation to health and safety issues in the Staff Survey.

### **Consultation**

The report was prepared by Personnel, based on returns from Directorates. The Central Health and Safety Committee and TUs have agreed the report.

### **Presentation**

Not applicable

### **Costs and Benefits**

Not applicable

### **Financial/Resource Implications for HSE**

None

### **Environmental implications**

Not applicable

### **Other Implications**

There is interest in this Report outside HSE, particularly in relation to DSE and management of stress. Some individual or media attention may therefore be expected, and some additional briefing needed.

### **Action**

If the Board agrees the Annual Report, Personnel will arrange for it to be published on the intranet and HSE's web site.