

QUARRIES NATIONAL JOINT ADVISORY COMMITTEE

Minutes of the 29th meeting of the Quarries National Joint Advisory Committee held on Thursday 26th April 2007 at 10.30am in HSE Rose Court, London.

<u>Present</u>	<u>Representing</u>
James Barrett	Chair - HSE
Phil Smith	Secretary - HSE
Helen Turner	HSE
Lisa Weston	Minute Secretary – HSE
Andy Miller	HSE (Policy)
Martin Holyoak	HSE (Mines)
John Moutrie	HSE
Martin Isles	QPA
Steve Biddle	Road Haulage Association
Peter Ward	Atlantic Alliance
Steve Jones	QPA
Neal Reynolds	GMB
Andrew Price	KABCA
Stuart Hunneyball	British Drilling Association
Ian Glendinning	British Aggregates Association
Clive Webb	EPIC
Lynda Thompson	SME
John Lewis	Geological Society
Ian Glendinning	BAA
Mike Smith	IOQ
Steve Cole	SME
Francis Morrall	British Ceramic Confederation
Anam Parand	CSM (Speaker)
Peter Scott	David Roche Geoconsulting & CSM (Speaker)
David Roche	David Roche Geoconsulting

<u>Apologies</u>	
Malcolm Downey	HSE NI
John Myers	Stone Federation
Pat Foster	CSM
Robert Le Clerc	SAMSA
Brian Rostron	Coal Pro
Helmut Ehnes	Atlantic Alliance
Malcolm Mellow	T&G
<p>Summary of actions agreed.</p> <p>(Item 5) – Extractive Industries Waste Directive remains as an agenda item for the next meeting.</p> <p>(Item 6) – Greenstreet Research to remain as an agenda item for the next meeting.</p> <p>(Item 7) - Summaries of John Moutrie’s comments to be attached to the minutes; mobile plant safety to remain as an agenda item for the next meeting.</p> <p>(Item 9) – Atlantic Alliance Conference 07 - Alan Murray’s keynote address to accompany minutes.</p>	

1.	<p>WELCOME, MEMBERSHIP CHANGES, APOLOGIES, ETC</p> <p>The Chair welcomed speakers; Peter Scott representing David Roche Consultants and Anam Parand representing Camborne School of Mines.</p> <p>Deputies: Anam Parand for Pat Foster.</p> <p>New Members: Steve Jones representing QPA and Francis Morrall representing BCC.</p> <p>Leavers: Richard Claydon. The Chair has sent a thank-you letter to Mr Claydon, for the many years of hard work put into this committee.</p>
2.	<p>PREVIOUS MINUTES AND MATTERS ARISING FROM QNJAC HELD ON OCTOBER 4TH 2006.</p>
2.1	The minutes were agreed as a true and accurate copy.
2.2	<p>Matters arising from the previous meeting: -</p> <p>None</p>

3	TARGET ZERO INDICATORS – EDUCATION & WORKPLACE INVOLVEMENT
3.1	Clive Webb presented the Education paper and Neal Reynolds the Workplace Involvement paper.
Agreed Action:	Members endorsed both papers.
4.	STATISTICS 2005- 06
4.1	<p>Presentation by Phil Smith. Members informed of an increase of RIDDOR reportable accidents of 4% above 2004-2005, which was 16% above interim target for 2005-2006 emphasising need for continued commitment to reducing accidents.</p> <p>Points raised:</p> <p>Martin Isles advised members that the QPA was also looking at the incident rates, and had found a 10% improvement.</p>
5	EXTRACTIVE INDUSTRIES WASTE DIRECTIVE
5.1	Members advised of the current position on the Extractive Industries Waste Directive by Andy Miller (HSE Policy) who had expected work to be completed by June 2007, but unfortunately that deadline would not be met.
	Agreed for this to remain as an agenda item for the next meeting.
6	GREENSTREET RESEARCH
6.1	Item presented by Phil Smith informing the members of the research report. The report will be released shortly, and be included as an agenda item for the next meeting.
Action Agreed:	Agreed to make this an agenda item for the next meeting
7	MOBILE PLANT UPDATE
	<p>Paper presented by Helen Turner informed members of the visibility requirement on new machines of 1.5m up by 1 out in accordance with the revised ISO 5006 standard.</p> <p>John Moutrie (HSE Construction Unit) advised members of progress with EN standard for earth-moving equipment access/aggress issues.</p>
Points raised	<p>Steve Jones enquired about the deletion of seat belts from the Mobile Plant guidance. Advised of a research report available on HSE Website on 3-point harnesses systems.</p> <p>Martin Isles proposed that members of the QNJAC should also be listed on the Mobile Plant publication.</p>
Action Agreed:	Agreed to attach summaries of John Moutrie's comments to the minutes and for this issue to be an agenda item at the next meeting.

8.	GEOVALUE PROJECT
8.1	Peter Scott presented a paper on 'Access and safety at geological sites, which is part of the 'Geovalue: valuing geodiversity for the community' (MIRO/MIST project) which has resulted in a manual for landowners, quarry operators & visitors.
9	ATLANTIC ALLIANCE UPDATE
	Helmut Ehnes was congratulated on the excellent conference hosted in Germany for this year's Atlantic Alliance conference. Approx 98 delegates from 19 countries attended the event, with the keynote speech given by Alan Murray (Hanson). Peter Ward (Hanson, America) indicated the 2008 Atlantic Alliance Conference is planned for September, possibly in Canada.
Action Agreed:	Keynote address to go out with minutes.
10.	BEHAVIOURAL SAFETY PROJECT
10.1	Anam Parand gave a summary of the present CSM research project on behavioural-based safety in the quarry sector. Specific objectives are to highlight unsafe behaviours, develop a behavioural safety process applicable to quarries and provide industry with a tool to aid such an initiative. A web-based tool is currently being developed, for use via quarrysafe.co.uk
Agreed Action:	Anam Parand to attend future meeting to provide progress report.
11.	CERAMICS INDUSTRY SLIPS AND TRIPS TOOLKIT
	Francis Morrall advised members of a Slips and Trips Toolkit, available from www.ceramfed.co.uk , which is available and can be customised by users, eg inclusion of own logos.
12.	QUARRIES REGULATIONS REG 8 APPOINTMENTS
	Paper presented by Helen Turner for information.
13.	ANY OTHER BUSINESS
	www.safequarry.com has received additional funding from the Aggregates Levy Sustainability fund to enhance the usefulness and user-friendliness of the website. Quarry Design Handbook Project – Steve Jones wished it to be noted that IOQ had been formally shown a draft of the above publication, but were currently unable to endorse the publication following the omission of some information.
14.	DATE AND TIME OF NEXT MEETING
	QNJAC meeting to be held on Thursday 11 th October at HSE's Offices, Birmingham Office