

QUARRIES NATIONAL JOINT ADVISORY COMMITTEE

Minutes of the 28th meeting of the Quarries National Joint Advisory Committee held on Friday 13th October 2006 at 10.30am in HSE Rose Court, London.

<u>Present</u>	<u>Representing</u>
James Barrett	Chair - HSE
Phil Smith	Secretary - HSE
Helen Turner	HSE
Lisa Weston	Minute Secretary – HSE
Richard White	HSE (Policy)
Martin Holyoak	HSE (Mines)
Martin Isles	QPA
Pat Griffin	HSA (ROI)
Peter Ward	Atlantic Alliance
Steve Jones	Institute of Quarrying
Neal Reynolds	GMB
Andrew Price	KABCA
Malcolm Mellow	T&G
Stuart Hunneyball	British Drilling Association
Ian Glendinning	British Aggregates Association
Bill Osborne	Construction Equipment Association
Helmut Ehnes	Atlantic Alliance
Andrew Taylor	QPA
Brian Rostron	Coal Pro
Clive Webb	EPIC
Lynda Thompson	SME
Bob LeClerc	SAMSA
John Lewis	Geological Society
Steve Cole	SME
Geraint Morris	Lafarge Aggregates (Speaker)
Jon Bennett	IMM (Speaker)
Anam Parand	CSM (Speaker)
Ruth Allington	GWP Consultants (Speaker)

<u>Apologies</u>	
Ian Waugh	HSE
Malcolm Downey	HSE NI
John Myers	Stone Federation
Pat Foster	CSM

Summary of actions agreed.

(Item 2.2 /11) -Helen Turner to address a meeting of the full Face Heights and Stockpiles Subcommittee.

(Item 3) – Volunteers required for the Target Zero Subcommittees. Volunteers to forward their name on to Lisa Weston lisa.weston@hse.gsi.gov.uk

(Item 4) - Richard White will co-ordinate a consultation committee. Anybody who wishes to register an interest please forward their names on to Lisa Weston: lisa.weston@hse.gsi.gov.uk

Robert LeClerc to forward contact details for CBI Minerals Committee to Lisa Weston

(Item 6) - James Barrett agreed to look into the inconsistency between HSE Inspectors.

(Item 7) - Martin to liaise with Brian Rostron to sort out concerns.

Members to forward any visual material for inclusion in the document to Martin Holyoak: martin.holyoak@hse.gsi.gov.uk

(Item 10) - Further information as the project progresses to be channelled via Worker Representation Subcommittee.

1.	<p>WELCOME, MEMBERSHIP CHANGES, APOLOGIES, ETC</p> <p>The Chair welcomed speakers; Ruth Allington representing GWP; Geraint Morris representing Lafarge Aggregates; Martin Holyoak representing HSE (Mines Inspectorate); Jon Bennett and Anam Parand representing IMM and Camborne School of Mines.</p> <p>Deputies: Jon Bennett for Andy Wetherelt; Anam Parand for Pat Foster; Steve Jones for Mike Smith; Andrew Taylor for Richard Claydon; Richard White for Andy Miller and Bill Osborne for Tim Faithfull.</p> <p>Leavers: Tom Mellish, David Cather and Martin Khan. All were thanked by the Chair for the many years of hard work they had put into this committee. Mr Barrett to write thank-you letters.</p>
2.	<p>PREVIOUS MINUTES AND MATTERS ARISING FROM QNJAC HELD ON OCTOBER 4TH 2006.</p>
2.1	<p>The minutes were agreed as a true and accurate copy.</p>
2.2	<p>Matters arising from the previous meeting: -</p> <p>(item 5) Information Sheet on WBV in Quarries – Members was thanked for their comments. Still awaiting publication on the HSE website.</p> <p>(item 9) Respirable Crystalline Silica – The new WEL is now in force and employers may follow either the HSE guidance or the guidance produced under the Social Dialogue Agreement.</p> <p>(item 11) Face Heights and Stockpiles Subcommittee – Steve Jones (representing IQ) expressed his concerns as to the way HSE had dealt with the draft guidance, and that it was not an agenda item for the meeting and asked for formal clarification of HSE's concerns. The chair agreed for HSE to address the subcommittee.</p>
Agreed Action:	<p>Helen Turner to address a meeting of the full Face Heights and Stockpiles Subcommittee.</p>
3	<p>TARGET ZERO – STEERING COMMITTEE PROPOSALS</p>
3.1	<p>Phil Smith presented his paper outlining the four underpinning themes; leadership, behaviour, culture and communications.</p> <p>Due to the importance of leadership and senior management commitment to the whole process, the Steering Committee proposed that the indicators agreed by QNJAC could be presented to senior industry representatives at the Hillhead Exhibition 2007, however to achieve this indicators must therefore be finalised at the March 07 meeting.</p> <p>Points raised:</p> <p>Members supported the initiative to develop indicators of progress</p>

	<p>under the target zero initiative</p> <p>Agreed to use and refocus existing subcommittees on worker representation and road haulage, to use the EPIC training and education subcommittee and to form new subcommittees, as required. Each committee would need to have a defined scope and mandate, which should be established by the Target Zero committee and not by the subcommittees themselves.</p> <p>Agreed that each subcommittee Chair would be a member of the Target Zero subcommittee to report back.</p> <p>The proposed Committees are as follows:</p> <p>Plant (fixed and mobile); Workforce involvement; Occupational health; Road haulage; Geotechnical; Education; Contractors; Explosives.</p>
Agreed Action:	<p>Seeking to involve anyone in the industry willing and able to contribute. Volunteers to forward their name on to Lisa Weston lisa.weston@hse.gsi.gov.uk</p>
4.	EXTRACTIVE INDUSTRIES WASTE DIRECTIVE
4.1	<p>Richard White presented this paper, which informed the QNJAC of HSE's initial work plan on implementing the health and safety aspects of the Directive.</p> <p>Points raised:</p> <p>Members were pleased to read HSE's report and were happy with the work already been carried out, however Industry would like HSE to become more active with other organisations.</p> <p>Robert LeClerc offered the opportunity for HSE to present to the CBI Minerals Committee and HSE would welcome other discussion opportunities in advance of the formal consultation</p>
Agreed Action	<p>Richard White will co-ordinate a consultation committee. Anybody who wishes to register an interest please forward their names on to Lisa Weston: lisa.weston@hse.gsi.gov.uk</p> <p>Robert LeClerc to forward contact details for CBI Minerals Committee to Lisa Weston</p>
5	QUARRY DESIGN HANDBOOK PROJECT
5.1	<p>Ruth Allington introduced this item and circulated a summary handout. MIST funded project, which is expected to be completed at the end of December 2006. The project team intends to publish and disseminate the handbook both on the web and in a hard copy format.</p> <p>Point raised:</p> <p>Members representing the QPA and IQ stated that their organisations had not been consulted by GWP. Ms Allington named those in IQ and QPA who were included in the consultation and steering group.</p> <p>Next steps: Welcomed offers of help reviewing content; offers of</p>

	references or photos gratefully received; Anybody who would like a copy when it's finished contact: Rutha@gwp.uk.co
6	MOBILE PLANT – INTERNATIONAL DEVELOPMENTS
6.1	<p>Geraint Morris presented this paper, which was the outcome of the Mobile Plant Subcommittee. Points raised:</p> <p>Wording amendment: Retractable stairs on mobile plant e.g. improving access for smaller machines – Geraint agreed to take this on board.</p> <p>Members endorsed the document for publication.</p> <p>The Chair thanked Geraint and his committee for all their hard work.</p>
6.2	<p>Martin Isles raised concerns with an inconsistency between HSE Inspectors regarding VMS radar on mobile plant. Recent advice from an HSE Inspector in the Scotland Region was somewhat different from previous advice given by HSE. Helen Turner clarified that the HSE operational policy had not changed.</p>
Action Agreed:	James Barrett agreed to look into the inconsistency.
7	BRAKE TESTING
	<p>Martin Holyoak presented this paper, which was a revision and update of the 1996 QNJAC guidance on Brake Testing. OPERC had offered to publish the document on QNJAC's behalf.</p> <p>Points raised:</p> <p>Concerns were raised regarding the complexity of the document, and how user friendly it was. It was felt that an executive summary or fact sheet, something a bit more visual would be easier to understand.</p> <p>Brian Rostron identified some remaining technical issues.</p> <p>The Chair thanked Martin and the Subcommittee for the detailed work.</p> <p>Members agreed that subject to these changes this item could progress to publication without future reference back to the committee.</p>
Action Agreed:	<p>Martin to liaise with Brian Rostron to sort out concerns.</p> <p>Members to forward any visual material for inclusion in the document to Martin Holyoak: martin.holyoak@hse.gsi.gov.uk</p>
8.	CONTINUING COMPETENCE FOR SHOTFIRERS AND EXPLOSIVES SUPERVISORS
8.1	<p>Helen Turner presented this paper, which was the subcommittee's proposals regarding CPD and the post-qualification 5 yearly audit of those working with explosives.</p> <p>Members endorsed the document.</p>
9	ATLANTIC ALLIANCE UPDATE

	<p>Helmut Ehnes congratulated Pat Griffin on the excellent conference he had hosted in Ireland June 06. The next Atlantic Alliance Conference will be hosted by Helmut in Germany on 20 & 21 April 2007. 70 to 90 participants expected. All committee members' welcome.</p>
10.	RESEARCH AT CSM
10.1	<p><u>Education - Jon Bennett</u></p> <p>Student intake for next year approx 27, which was a big increase from previous years of 5/6.</p> <p>NVQs – H&S modules available on CD – November 06</p> <p>NVQ 3/4/5 – Health and Safety, Environment – available on quarrysafe.com</p> <p>MSc in Quarry Management – first intake in September 07, those interested to contact Dr Pat Foster at CSM (P.J.Foster@csm.ex.ac.uk)</p> <p><u>Behavioural Safety – Anam Parand</u></p> <p>Anam gave a summary of the project currently being carried out by Camborne School of Mines, which is funded by the Minerals Industry (MIST), WBB Minerals Ltd and EU Social Funds. WBBM provide quarry sites for analysis of their safety culture and full implementation of bespoke behavioural safety programmes.</p> <p>To date, the process has been carried out on two large sites; early results are promising for application of this approach into the minerals industry including smaller businesses. A web-based tool is currently being developed, which should be available in November 06 on quarrysafe.com.</p>
Agreed Action:	Further information as the project progresses to be channelled via Worker Representation Subcommittee.
11	ANY OTHER BUSINESS
	None
12	DATE AND TIME OF NEXT MEETING
	QNJAC meeting to be held on Thursday 26 th April 2007 in Rose Court, London